

EVERDON PARISH COUNCIL
Website: www.everdonpc.co.uk

Chairman: Mr. Kevin Nichols

Clerk: Mrs Erica Fothergill
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Daventry
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To members of the Council:

You are hereby summoned to attend the Annual Meeting of Everdon Parish Council.

Venue: Village Hall, High Street, Everdon on Monday 11 May 2015

Time: At 7:00pm, for the purpose of transacting the following business.

Members of the public and press are invited to attend and may address the Council at its Open Forum.

AGENDA

1	To elect a Chairman of the Council and to receive the Chairman's Declaration of Acceptance of Office
2	To elect a Vice Chairman and to receive the Vice Chairman's Declaration of Acceptance of Office
3	Resolution to approve and sign the minutes of the statutory meeting of the Parish Council held on Monday 13 April 2015.
4	Public Open Forum – Will be conducted in terms of paragraphs 1c to 1l of our Standing Orders (available on the Council's website), summarised briefly as follows: A member of the public is entitled to speak only once on agenda items, for no longer than 3 minutes. The period of time for public participation, which is at the Chairman's discretion, shall not exceed 10 minutes. In accordance with the above, a question asked by a member of the public during a public participation session, shall not require a response or debate. The Chairman may direct that a response to a question posed by a member of the public be referred to a Councillor for an oral response or to the Clerk for a written or oral response.
5	Resolution to approve apologies for absence.
6	To receive members' Declarations of Interest for items on the agenda.
7	To review the Standing Orders adopted by the Council in November 2013.
8	To review the council's procedures for handling requests made under the Freedom of Information Act 2000 and the Data Protection Act 1998;
9	To review and approve the council's complaints procedure.
10	To review the council's policy for dealing with the press/media.
11	To review the council's /clerk's subscriptions to other bodies.
12	To review Declarations of Interest and submit any changes to DDC's Monitoring Officer.
13	To determine the dates of ordinary meetings up to and including the next Annual Parish Council meeting in May 2016.

14	Finance			
	1	Resolution to approve and sign the bank reconciliation for April 2015.		
	2	Resolution to approve and sign the Income and Expenses for April 2015.		
	3	To consider Section 4 of the Annual Return in conjunction with the 2014/15 Internal Audit Report and the recommendations made by the internal auditor.		
	4	Resolution to continue using Northants CALC's internal auditors to carry out all the council's internal audits.		
	5	To review the insurance quotation for £343.14 received from Came & Company. The quotation includes market-related replacement values contained in our recently updated Asset Register and it also includes the replacement costs of both the defibrillator and ancillary equipment.		
	6	Resolution to approve payment of outstanding accounts:		
	Payment	Payee	Description	Amount £
	Online	E-On UK plc	Maintenance, Quarter 4 2014/15	75.96
	Online	E Fothergill	April Salary and Expenses	413.80
	1251	British Heart Foundation	Purchase of defibrillator	400.00
	Online	Turtle Engineering Ltd	Defibrillator cabinet and sign incl.VAT	690.00
15	Planning			
	Application	Address	Details	EPC/DDC Decision
	DA/2015/0279	The Tithe House, Newnham Road, Everdon	Listed Building Consent for formation of 2nd floor bathroom; 1st floor shower; attic store; installation of secondary glazing to windows; installation of woodburning stove with associated cowl; conversion of outbuilding to living accommodation; replacement garage doors, pointing and re-roofing.	EPC to consider
	DA/2015/0180	Village Hall Main Street Everdon	Installation of two air source heat pump compressors to the rear of the hall.	Approved by DDC
	DA/2015/0197	Brickfield Barn, Newnham Rd. Everdon	Variation of Condition 3 of planning permission DA/2014/1114 relating to no development shall commence until samples to be submitted to and approved in writing	Approved by DDC
DA/2015/0251	Building At Fawsley Rd. Everdon	Extension to existing livestock building	Approved by DDC	
16	Correspondence received - for information only, no action to be taken.			
	1	Thank you letter received from the PCC for the £500 grant made for churchyard maintenance.		
	2	PCSO Jane Coaley advised that she was retiring on 30 April and that we will be advised when a replacement has been appointed.		
	3	Daventry District Council (DDC) is currently seeking feedback on the Draft Community Engagement Strategy, available on the Council's website. To express your views on decisions that will shape your area and the services you receive see https://www.surveymonkey.com/r/CE-Strategy		

4	A resident e-mailed the Council regarding the overgrown Yew tree in the churchyard. As the PCC is responsible for churchyard maintenance, the matter was referred to them and they have advised that the matter was in hand.
17	To consider possible actions to be taken with regard to inconsiderate parking in the village, following the raising of this issue, at the Annual Parish Meeting.
18	To receive an update on the purchase of a defibrillator and ancillary equipment.
19	To receive an update on the dog fouling initiative in the village.
20	To consider arranging a local 'LiberTeas' event on Sunday 14 June to commemorate the 800th anniversary of the sealing of Magna Carta. The Houses of Parliament, in partnership with the National Trust and the Central Council of Church Bell Ringers, are asking everyone to take a moment on Sunday 14 June, to think about and celebrate how this document changed the face of democracy. More information is available on the Council's website www.everdopc.co.uk
21	To consider the free basic first aid training arranged by Northamptonshire Emergency Response Corps on Thursday 14th May 2015 at 6pm in Northampton. This 2 1/2 hour course is being run by St John Ambulance. For more details about this FREE course and an on-line booking form, go to the Emergency Planning Training pages
22	To receive an update on alternative electricity procurement in view of E-On's 50% increase in their deemed contract rates. Upon enquiring, the Clerk was advised that E-On's Electricity and Maintenance providers were run as two separate entities and that E-On will continue providing maintenance if we switch to a provider that doesn't offer this facility.
23	To consider the letter (available on the Council's website) received from the Environment Agency regarding the oil leak in the village which is contaminating various wells.
24	To consider the auto enrolment forms received from for the Pensions Regulator in terms of the new workplace pension scheme. The Council's staging date is on 1 March 2016.
25	To elect representatives to attend DDC's Parish and Town Councils' Liaison Meeting on Thursday 11 June 2015 at 6:30pm in the Council Chamber, Daventry District Council offices and to consider any items for their agenda.
26	Date of next meeting – the next Parish Council meeting will be held on Monday 8 June 2015.



Erica Fothergill
Clerk / Responsible Financial Officer
Everdon Parish

Issued: 05/05/2015