

EVERDON PARISH COUNCIL

Minutes of the Meeting of Everdon Parish Council
held on Monday 11 May 2015 at 7pm
in the Village Hall, Everdon

Present: Kevin Nichols (Chairman), David Osborne (Vice-Chairman), Clerk/RFO Erica Fothergill, Councillors Peter Cooper, Ron Flounders, Shaen Linfoot, Peter Nevill and Keith Wilkins.

1	Cllr Kevin Nichols was unanimously re-elected to the position of Chairman to the Council, where-after he signed his Declaration of Acceptance of Office in the presence of the Proper Officer.
2	Cllr David Osborne was unanimously re-elected to the position of Vice-Chairman to the Council and he signed his Declaration of Acceptance of Office in the presence of the Proper Officer.
3	Resolved to approve and sign the minutes of the statutory meeting of the Parish Council held on 13 April 2015 as a true record of proceedings.
4	Public Participation – None
5	Resolved to accept Apologies from Cllr. Don Aitkenhead who was unable to attend due to business commitments.
6	Members' Declarations of Interest for items on the agenda - None
7	The Standing Orders adopted by the Council in November 2013 were reviewed and approved without change.
8	The Council's procedures for handling requests made under the Freedom of Information Act 2000 and the Data Protection Act 1998 have been updated and approved.
9	The Council's Complaints Procedure for complaints against the Council was reviewed and approved.
10	The Council's policy for Dealing with the Press & Media was updated in accordance with 'Openness of Local Government Bodies Regulations 2014' legislation, and approved.
11	The Council's / Clerk's 2015/16 subscriptions to other bodies were reviewed and approved.
12	Members' Declarations of Interest were reviewed and changes will be sent to DDC's Monitoring Officer.
13	The schedule of meeting dates, up to and including the next Annual Parish Council meeting in May 2016, were reviewed and approved.
14	Finance
1	Resolved to approve the bank reconciliation for April 2015.
2	Resolved to approve the Income and Expenditure for April 2015.
3	Section 4 of the Annual Return was reviewed in conjunction with the 2014/15 Internal Audit Report and approved. There were no issues arising and the recommendation made by the internal auditor was noted. However, councillors felt that due to the low volume of payments, differing beneficiaries and amounts, they found no difficulty in cross referencing payments to the bank statements.

4	Resolved to continue using Northants CALC's internal auditors to carry out all the Council's internal audits.		
5	Resolved to renew the Council's insurance Came & Company. The renewal quotation of £343.14 includes market-related replacement values contained in our recently updated Asset Register as well as the full replacement cost of both the defibrillator and ancillary equipment.		
6	Resolved to approve payment of outstanding accounts below:		
	Payment	Payee	Description
	Online	E-On UK plc	Maintenance, Quarter 4 2014/15
	Online	E Fothergill	April Salary and Expenses
	Cheq.1251	British Heart Foundation	Purchase of defibrillator
	Online	Turtle Engineering Ltd	Defibrillator cabinet and sign incl. VAT
15	Planning		
	Application	Address	Details
	DA/2015/0279	The Tithe House, Newnham Rd, Everdon	Listed Building Consent for formation of 2nd floor bathroom; 1st floor shower; attic store; installation of secondary glazing to wind-dows; installation of woodburning stove with associated cowl; conversion of outbuilding to living accommodation; replacement garage doors, pointing and re-roofing.
	DA/2015/0180	Village Hall Main St. Everdon	Installation of two air source heat pump compressors to the rear of the hall.
	DA/2015/0197	Brickfield Barn, Newnham Rd. Everdon	Variation of Condition 3 of planning permission DA/2014/1114 relating to no development shall commence until samples to be submitted to and approved in writing
	DA/2015/0251	Fawsley Rd. Everdon	Extension to existing livestock building
16	Correspondence – Noted		
17	Inconsiderate Parking in the village		
	<p>Arising from complaints at the Annual Parish Meeting about inconsiderate parking at Everdon Outdoor Learning Centre village, the village green and the Plough, it was agreed to write to Everdon Activity Centre and also to bring it to the attention of the Plough's landlord.</p> <p>It was also agreed to draw up a 'Request for considerate parking' for councillors to put on windscreens of parked cars that are parked inconsiderately. A template will be drawn up for approval at the June meeting. It was further agreed to do discreet laminated "no parking on the village green" signs for short-term use on the village green.</p>		KN
			KN/DO

18	The Clerk advised that payment had been made to the British Heart Foundation for the defibrillator and Turtle Engineering for the cabinet and sign. Cllr Osborne advised councillors that, in terms of BHF's requirements, they will have to be trained first. It was agreed to insert a request for community volunteers/groups to undergo training in using the defibrillator in the July newsletter.	PN
19	Cllrs. Wilkins and Nevill reported that the dog fouling situation had improved. No recent incidents were recorded on the village green or village streets but it is still happening on footpaths on Newnham Road and the entrance to the field behind the Outdoor Learning Centre. It is suspected that many incidents can be attributed to the same dog. It was agreed to carry on with the spraying, but also to put up more signs in problem areas and to monitor the situation.	PN
20	It was agreed to bring the 800th anniversary of the sealing of Magna Carta to the attention of the bell ringers who may wish to undertake a celebratory ring on Sunday 14 June, to commemorate the event	EF
21	The free basic first aid training arranged by Northamptonshire Emergency Response Corps on Thursday 14th May 2015 at 6pm in Northampton is being advertised on the website and noticeboards	
22	No decision could be taken on alternative electricity procurement in view of E-On's 50% increase in their deemed contract rates, as we are awaiting the outcome of NCALC's investigation. The situation will be monitored and reviewed at the June meeting.	
23	The letter received from the Environment Agency regarding the oil leak in the village which is contaminating wells at the lower end of the village was discussed and it was agreed that Cllr Nevill will distribute flyers all residents at the western side of the village.	PN
24	The Clerk reported that she has completed the auto enrolment forms for the new workplace pension scheme received from the Pensions Regulator, in terms of which the Chairman was nominated as the primary and the Clerk as administrator, as the secondary contact. The Council's staging date is on 1 March 2016 and the Council will be guided by Northants CALC.	
25	It was agreed that Cllrs Cooper and Wilkins will attend DDC's Parish and Town Councils' Liaison Meeting on Thursday 11 June 2015 at 6:30pm in the Council Chamber, Daventry. It was agreed to table a question regarding the tardiness of responses to enquiries, by DDC, particularly in relation to planning.	
26	Date of next meeting – the meeting closed at 8:07pm. The next meeting of the Parish Council will be held on Monday 8 June 2015 at 7pm.	