

**EVERDON PARISH COUNCIL
FINANCE COMMITTEE MEETING**

Chairman: Mr Kevin Nichols

Clerk: Mrs Erica Fothergill
7 Exeter Close
Daventry
Northamptonshire
NN11 4SY
Tel. 01327 310864

Email: clerk@everdonpc.co.uk
Website: www.everdonpc.co.uk

To members of the Finance Committee:

You are hereby summoned to attend a meeting of Everdon Parish Council's Finance Committee

Venue: Village Hall, High Street, Everdon on Monday 10 November 2014

Time: At 6:30pm for the purpose of transacting the following business.

Members of the public and press are invited to attend and may address the Council at its Open Forum.

AGENDA

1	To appoint a Chairman.
2	Resolution to approve apologies for absence.
3	To receive members' Declarations of Interest for items on the agenda
4	Public Open Forum – Will be conducted in terms of paragraphs 3d to 3k of our Standing Orders (available on the Council's website), summarised briefly as follows: A member of the public is entitled to speak only once on agenda items, for no longer than 3 minutes. The period of time for public participation, which is at the Chairman's discretion, shall not exceed 10 minutes. In accordance with the above, a question asked by a member of the public during a public participation session, shall not require a response or debate. The Chairman may direct that a response to a question posed by a member of the public be referred to a Councillor for an oral response or to the Clerk for a written or oral response.
5	Resolution to approve and sign the minutes of the full meeting of the previous Finance Committee meeting held on 11 November 2013.
6	<u>Budget/Precept</u> To review and examine the draft budget and formulate recommendations to be presented to the Full Council at the December meeting.
7	Date of next meeting - to be confirmed.



Erica Fothergill
Clerk / Responsible Financial Officer
Everdon Parish Council

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