

EVERDON PARISH COUNCIL
Website: www.everdonpc.co.uk

Chairman: Mr Kevin Nichols

Clerk: Mrs Erica Fothergill
7 Exeter Close
Daventry
Northamptonshire
NN11 4SY
Tel. 01327 310864

To members of the Council:

You are hereby summoned to attend the full meeting of Everdon Parish Council.

Venue: Village Hall, High Street, Everdon on Tuesday 5 January 2016.

Time: Time: At 7.00pm for the purpose of transacting the following business:

Members of the public and press are invited to attend and may address the Council at its Open Forum.

AGENDA

1	To consider requests for dispensation, if any, as appropriate.
2	Public Open Forum – Will be conducted in terms of paragraphs 3d to 3k of our Standing Orders (available on the Council’s website), summarised briefly as follows: A member of the public is entitled to speak only once on agenda items, for no longer than 3 minutes. The period of time for public participation, which is at the Chairman’s discretion, shall not exceed 10 minutes. In accordance with the above, a question asked by a member of the public during a public participation session, shall not require a response or debate. The Chairman may direct that a response to a question posed by a member of the public be referred to a Councillor for an oral response or to the Clerk for a written or oral response.
3	Resolution to approve apologies for absence.
4	To receive Members’ Declarations of Interest for items on the agenda.
5	Resolution to approve the minutes of the Meeting of the Parish Council held on Monday 14 December 2015.
6	Finance
1	Resolution to approve the December 2015 bank reconciliation.
2	Resolution to approve the income and expenditure for December 2015.
3	To approve the 2016/17 Precept demand amounting to £12,173.
4	To confirm that the council will remain opted-in to the Sector Led Body arrangements for the procurement of external audit.
5	To consider additional quotations for the installation of an external light to illuminate the defibrillator box and to agree moving money from another cost centre to ‘Projects and Maintenance’ to cover the cost.
6	Review Audit Plan & Effectiveness of Internal Audit
7	Update/review Risk Assessment & Asset Register
8	To approve the addendum to the Clerk’s Contract of Appointment to amend section 8 relating to the method of payment of the Clerk’s salary, in terms of clause 7.2 of the Council’s Financial Regulations.
9	To approve the 2015/26 list of continuing contract and statutory duty payments (clause 5.6 of our Financial Regulations).
10	Resolution to approve payment of outstanding accounts below:

	Payment	Payee	Description	Amount £
	Online	NCALC	Code of Conduct training course x 3	102.00
	Online	Image It	Printing of winter 2015 newsletter	87.60
	Online	Erica Fothergill	December salary and expenses	421.40
	Cheq 1257	Village Hall	2016 rental	108.00
	Online	Melba Products Ltd	Replacement bin liner	28.20
7	Correspondence			
1	Daventry District Council (DDC)			
2	Northamptonshire County Council (NCC) draft Northamptonshire Parking Standards Consultation runs for eight weeks from Monday 21st December till Monday 8st February and can be viewed on the council's website at http://www.northamptonshire.gov.uk/en/councilservices/transport/tp/pages/northamptonshire-parking-standards.aspx Comment on the document can be emailed to: LTPConsultation@northamptonshire.gov.uk			
3	Northants CALC advised that the Secretary of State announced that no referendum principles will apply for the parish sector in 2016-17, but he requested parish councils to behave responsibly and protect their taxpayers from excessive precept increases.			
4	NCC Highways Consultation Let Highways know your opinion on how they are maintaining local roads and footpaths on the link below. The survey will take no more than 5-10 minutes of your time www.northamptonshire.gov.uk/en/councilservices/Transport/roads/Pages/SatisfactionSurvey.aspx .			
5	Have your say on NCC's draft budget at: www.northamptonshire.gov.uk/draftbudget The consultation closes on 16 January 2016 and NCC's budget will be agreed at its meeting on 18 February 2016.			
8	To Receive an Update on Matters Arising from Previous meetings			
	<ul style="list-style-type: none"> • Speed Watch Scheme; • The overgrown lime trees on Newnham Road; • Children's Playground; • Verge repairs at Barley Mow and The Old Rectory. 			
9	To receive feedback from Cllrs Nichols and Osborne on DDC's Parish and Town Councils' Liaison Meeting on they attended on Thursday 17 December 2015.			
10	To review progress made by the Emergency Planning work party in drawing up an action plan and contact list which will form part of the Welcome Pack.			
11	To discuss the outcome of the meeting with the Outdoor Learning Centre about complaints received from residents about events they organise and the impact on parking in the area.			
12	Date of next meeting – The next meeting of the Parish Council will be held at 6:30pm on Monday 8 February 2016.			



Erica Fothergill
Clerk / Responsible Financial Officer
Everdon Parish Council

Issued: 29/12/2015