

EVERDON PARISH COUNCIL

Minutes of the Annual Meeting of Everdon Parish Council
held on Monday 15th May 2017 at 6:00pm
in the Village Hall, Everdon

Present: Councillors Kevin Nichols (Chairman), David Osborne, Peter Cooper, Ron Flounders, Karen King, Peter Nevill and Keith Wilkins.

In attendance: Clerk/RFO Erica Fothergill

1.	Councillor Nichols was unanimously elected as Chairman whereafter he signed a Declaration of Acceptance of Office.
2.	Councillor Osborne was unanimously elected as Vice-Chairman whereafter he signed a Declaration of Acceptance of Office.
3.	Resolved to sign the minutes of the statutory meeting of the Parish Council held on 11 April 2017 as a true reflection of proceedings.
4.	Public Participation – None
5.	To consider requests for dispensation, if any, as appropriate - None
6.	Approved apology received from Councillor Linfoot, who was on holiday,
7.	Members' Declarations of Interest for items on the agenda – None.
8.	The Standing Orders were reviewed and approved without change.
9.	The Financial Regulations, adapted to the council's operational requirements, were reviewed and approved.
10.	The Council's Risk Assessment was reviewed and approved.
11.	The delegation arrangements to the finance committee and Clerk/RFO were reviewed and approved without change.
12.	There were no changes to membership of the finance committee or their terms of reference.
13.	Councillor Osborne was unanimously reappointed as internal control officer to oversee the council's finances.
14.	Registers of Interest were reviewed by all Councillors prior to the meeting. There have only been changes to Cllrs Flounders, King and Osborne's circumstances and their updated forms will be sent to Daventry District Council's Monitoring Officer.
15.	Dates of ordinary meetings up to and including the next Annual Parish Council meeting in May 2018, were agreed and will be displayed on the website.
16.	The Asset Register was amended and approved to reflect the purchase of a replacement laptop. Assets were found to be adequately insured.
17.	The following policies/procedures were reviewed and approved:
1	Policy for dealing with the press/media;
2	Policy on recording meetings;
3	Procedures for handling requests made under the Freedom of Information Act

	(Fol) Act 2000 and the Data Protection Act 1998;																																			
4	Freedom of Information Complaints Procedure;																																			
18. Finance																																				
1	Resolved to approve the April 2017 bank reconciliation. The Reserve Account balance of £20,400.14 includes £6,058.25, being the 1 st half of the precept. The Current Account balance remains at £100, as a 'sweeping' arrangement is in place.																																			
2	Resolved to approve the April 2017 Income and Expenditure.																																			
3	The internal auditor's Audit Report was reviewed and discussed. There were no issues arising from the report and it was agreed to implement his suggestions.																																			
4	It was resolved to continue using NCALC's internal auditors to carry out the council's internal audits.																																			
5	It was agreed to accept the insurance quotation for a 3-year term which will fix the price at £280.00/annum.																																			
6	It was resolved to apply for funding from the Transparency Fund 2017/18 to pay for the clerk's time with regard to website maintenance and also for the recent training undertaken to link meeting documents to the agenda, in order to comply with transparency requirements.																																			
7	Resolved to approve payment of outstanding accounts below:																																			
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20.	Everdon's conservation village status and the impact on planning applications was discussed and no further action is required.																																			
21.	Correspondence – Noted.																																			

22.	The Fete Committee's request to use the Green for the Village Fete on Monday 28th August was approved.
23.	CPRE's Spring Roadshow was attended by the Chairman & Vice-Chairman on 27th April and they found the content to be very informative, but with minimal direct impact on Everdon.
24.	After careful consideration, it was agreed not to accede to the request for low-level fencing around the village green.
25.	<p>Cllrs Nichols and Wilkins were appointed to represent the council at DDCs Parish & Town Council's Meeting on 15 June 2017 at 6.30pm in the Council Chamber, Daventry District Council offices.</p> <p>It was agreed to submit the following agenda items for the meeting:</p> <ol style="list-style-type: none"> 1. Highways' policy on repair/maintenance of rural roadside verges; 2. Establish whether DDC has a plan to deal with the impact of Satellite Navigation systems directing HVG's to villages, instead of similarly named business parks.
26.	Cllr Flounders has agreed to attend Part 2 of DDC's Settlements and Countryside Local Plan to assess the level of protection it will include for parishes in the Parish Annexes and will provide feedback at the June meeting.
27.	<p>To receive updates on the following Highway matters:</p> <p><u>Community Speed Watch 2017</u></p> <p>Several sessions took place in the village, during the first two weeks of May, with a number of vehicles being recorded above the speed limit. The next sessions will take place in June.</p> <p><u>Overgrown hedge and garden at 1 Long Row Close</u></p> <p>Awaiting enforcement by Highways.</p> <p><u>Ongoing damage to the village green</u></p> <p>Nothing further to report.</p> <p><u>Repair of rural verges</u></p> <p>See (25) above.</p> <p><u>Overgrown footpaths / stile repairs</u></p> <p>Cllr Wilkins reported that the footpaths that had been ploughed, have been reinstated. He further reported that the grab post of the stile at the start of ER7, at the Fawsley Road end, is very worn and requires attention. It was agreed to report this to Highways.</p> <p><u>Outstanding works on Stubbs Road, near to the bridge</u> has been scheduled for mid-June.</p>
28.	Date of next meeting – The meeting closed at 7:05pm and the next meeting of the Parish Council will be held on Monday 12 June 2016 at 7.00pm.