

**EVERDON PARISH COUNCIL  
FINANCE COMMITTEE MEETING**

Chairman: Mr Kevin Nichols

Clerk: Mrs Erica Fothergill  
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**To members of the Finance Committee:**

You are hereby summoned to attend a meeting of Everdon Parish Council's Finance Committee

**Venue:** Village Hall, High Street, Everdon on Monday 13 November 2017

**Time:** At 6:30pm for the purpose of transacting the following business.

**Members of the public and press are invited to attend and may address the Council at its Open Forum.**

**AGENDA**

1	<b>Resolution to approve apologies for absence.</b>
2	<b>To receive members' Declarations of Interest for items on the agenda</b>
3	<b>Public Open Forum</b> – Will be conducted in terms of paragraphs 3d to 3k of our Standing Orders (available on the Council's website), summarised briefly as follows:  A member of the public is entitled to speak only once on agenda items, for no longer than 3 minutes. The period of time for public participation, which is at the Chairman's discretion, shall not exceed 10 minutes. In accordance with the above, a question asked by a member of the public during a public participation session, shall not require a response or debate. The Chairman may direct that a response to a question posed by a member of the public be referred to a Councillor for an oral response or to the Clerk for a written or oral response.
4	<b>Resolution to approve and sign the minutes of the full meeting</b> of the previous Finance Committee meeting held on 14 November 2016.
5	<b><u>Budget/Precept</u></b>  To review and examine the draft budget and formulate recommendations to be presented to the Full Council at the December meeting.
6	<b>Date of next meeting</b> - to be confirmed.



Erica Fothergill  
Clerk / Responsible Financial Officer  
Everdon Parish Council

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