

## EVERDON PARISH COUNCIL

Minutes of the Meeting of Everdon Parish Council  
held on Monday 13 November 2017 at 7pm  
in the Village Hall, Everdon

**Present:** Councillors Kevin Nichols (Chairman), David Osborne (Vice-Chairman), Peter Cooper, Ron Flounders, Peter Nevill, Shaen Linfoot and Keith Wilkins.

**In attendance:** Erica Fothergill (Clerk/RFO), County Councillor Robin Brown, District Councillor Johnnie Amos and one resident.

1.	The Chairman welcomed everyone to the meeting and thanked them for attending.																
2.	<b>Requests for dispensation</b> – None																
3.	<p><b>Public Participation</b></p> <p>Cllr Amos provided an update on the joint venture between Daventry District Council (DDC) and Norse, who will be taking over the waste and recycling contract next year. He also handed out various information leaflets, which will be placed on the noticeboard and website.</p> <p>County Cllr Brown provided an update on the County Council's financial status and the resultant impact on the community, advising that the Council comply with statutory duties e.g. children and adult social care, highways, etc, however, cuts will need to be made to discretionary services, e.g. libraries, bus services etc. Winter gritting routes will also need to be changed. The Everdon Outdoor Learning Centre which is also a discretionary service, is not under review at present.</p>																
4.	<b>Resolved to accept apologies for absence</b> received from Cllr Karen King who was unwell.																
5.	<b>Members' Declarations of Interest</b> - None																
6.	<b>Resolved</b> to sign the minutes of the extraordinary meeting of the Parish Council held on 10 October 2017, as a true record of proceedings.																
7.	<p><b>Finance</b></p> <table border="1"> <tr> <td>1</td> <td>Resolved to approve the October 2017 bank reconciliation.</td> </tr> <tr> <td>2</td> <td>Resolved to approve the October 2017 Income and Expenditure reconciliation.</td> </tr> <tr> <td>3</td> <td>The Finance Committee provided feedback/recommendations on the 2018/19 draft budget which will be reviewed and approved at the December meeting.</td> </tr> <tr> <td>4</td> <td>The Audit Plan was reviewed and approved.</td> </tr> <tr> <td>5</td> <td>The Effectiveness of the Internal Audit was reviewed and approved.</td> </tr> <tr> <td>6</td> <td>The Internal Audit Service's Terms of Reference was reviewed and approved.</td> </tr> <tr> <td>7</td> <td>The Chairman asked the Clerk to leave the room while he provided feedback on her annual appraisal. As a result of this, Councillors agreed that the Clerk's salary should be increased by 44p/hour, effective from 1<sup>st</sup> April 2018.</td> </tr> <tr> <td>8</td> <td>The 2018 quotation received from the mowing contractor was reviewed and approved. It was agreed to ask the contractor to do a final cut before winter sets in and to do his first cut by the end of March 2018.</td> </tr> </table>	1	Resolved to approve the October 2017 bank reconciliation.	2	Resolved to approve the October 2017 Income and Expenditure reconciliation.	3	The Finance Committee provided feedback/recommendations on the 2018/19 draft budget which will be reviewed and approved at the December meeting.	4	The Audit Plan was reviewed and approved.	5	The Effectiveness of the Internal Audit was reviewed and approved.	6	The Internal Audit Service's Terms of Reference was reviewed and approved.	7	The Chairman asked the Clerk to leave the room while he provided feedback on her annual appraisal. As a result of this, Councillors agreed that the Clerk's salary should be increased by 44p/hour, effective from 1 <sup>st</sup> April 2018.	8	The 2018 quotation received from the mowing contractor was reviewed and approved. It was agreed to ask the contractor to do a final cut before winter sets in and to do his first cut by the end of March 2018.
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9	Resolution to approve outstanding payments listed below:				
	<b>Payment</b>	<b>Payee</b>	<b>Description</b>	<b>VAT</b>	<b>Net Amount £</b>
	Chq 1269	Post Office Ltd	PAYE 2 <sup>nd</sup> quarter 2017		366.80
	Internet	Clerk	October salary & expenses	-	352.72
	Internet	Glasdon	Purchase of post for dog waste bin	12.75	63.75
	Internet	E-On	Electricity - 2 <sup>nd</sup> quarter 2017	9.43	188.60
8.	<b>Correspondence</b> – Noted.				
9.	<b>Planning Applications</b>				
	<b>Application</b>	<b>Address</b>	<b>Details</b>	<b>Comment</b>	
	DA/2017/0998	The Plough Bethel Lane. Everdon	Removal of trees within a Conservation Area	Supported	
	DA/2017/0600 (Amended)	Walnut Tree Cottage, Well Lane, Everdon	Installation of 4 Velux sun tunnels to roof, two to east roof elevation and two to west roof elevation (one to ground floor roof elevation).	Approved by DDC	
10.	<p>Cllr Flounders provided feedback on the outcome of the inaugural meeting of the Village Design Statement (VDS) Working Party (WP). He reported that DDC's Local Plan is split into primary service villages, secondary service villages and 'other' villages which includes Everdon. According to the planning guidelines, 'other' villages don't require a Neighbourhood Plan, but it is advisable to have a VDS which, if adopted, becomes a constructive document.</p> <p>It was agreed to arrange another meeting on Thursday 18<sup>th</sup> January in the village hall. Flyers will be distributed prior to the meeting to publicise the aims.</p>				RF
11.	<p>Update on the following Highway matters:</p> <ul style="list-style-type: none"> <li>Road surfacing and reinstatement of white lines on Stubbs Road, through Everdon Stubbs – the road has been resurfaced, but some of the road markings need to be reinstated.</li> <li>Inconsiderate parking within the village - the Chairman tabled a draft notice, which can be attached to offending vehicles, which was approved and will be distributed at the December meeting.</li> <li>Outcome of Dog Waste campaign – the outcome of the campaign was very positive, with only the occasional transgression. The Chairman thanked Cllr. Wilkins for his perseverance and hard work in this regard.</li> <li>Removal of the bin on the village green and installation of the new dog waste bin – this should be completed within a week.</li> </ul>				KN  KN
12.	The outcome of the 2017 Community Speed Watch Campaign was encouraging, with 20 warning letters having been sent to offenders. It was decided to participate in the 2018 campaign.				

13.	<p>Cllr Cooper reported that the costs of Vehicle Activated Signs (VAS) or Speed Indicator Devices (SID), ranged between £1,500 and £4,000. His research highlighted the following:</p> <ul style="list-style-type: none"> <li>• Solar paneled devices are the most practical;</li> <li>• Highways' permission will be required to mount the device to posts.</li> </ul> <p>It was agreed to:</p> <ul style="list-style-type: none"> <li>• Establish whether it would be possible to mount a device to a lamppost and tap into the electricity;</li> <li>• Arrange a meeting with the Highways representative, before the December meeting, in order to seek the appropriate advice.</li> </ul>	
14.	<p>It was agreed to award a gardening voucher worth £25 to a resident judged to have the 'Best Front Garden of the Year 2018'. Details of the award will be published in the Winter 2017 newsletter.</p>	KN/ PN
15.	<p>Date of next meeting – The meeting closed at 8.10pm. The next meeting of the Parish Council will be held at 7pm on Monday 11 December 2017.</p>	