

**EVERDON PARISH COUNCIL**

Minutes of the Meeting of Everdon Parish Council  
held on Monday 9 April 2018 at 6pm  
in the Village Hall, Everdon

**Present:** Councillors Kevin Nichols (Chairman), David Osborne (Vice-Chairman), Peter Cooper, Ron Flounders, Peter Nevill, Shaen Linfoot and Keith Wilkins.

**In attendance:** Erica Fothergill (Clerk/RFO).

|    |  |
|----|--|
| 1. | The Chairman welcomed Councillors and thanked them for attending.  |
| 2. | <b>Requests for dispensation</b> – None.   |
| 3. | <b>Public Participation</b> – None.  |
| 4. | <b>Apologies for absence</b> – District Councillor Johnnie Amos  |
| 5. | <b>Members' Declarations of Interest</b> – None.   |
| 6. | <b>Resolved</b> to sign the minutes of the full meeting of the Parish Council held on 19 March 2018, as a true record of proceedings.  |
| 7. | <b>Finance</b>   |
| 1  | Resolved to approve the 2017/8 year-end bank reconciliation. Year-end bank balances were as follows:<br>NatWest Current Account: £100.00<br>NatWest Reserve Account: <u>£15,395.07</u><br>£15,495.07<br><br>- Earmarked reserves £7,500 - Election £3,000 / VDS £1,000 / SID £3,500<br>- General reserves £6,933 - Provision for contingencies, precept capping and NCC devolved duties. |
| 2  | Resolved to approve the 2017/8 year-end Income and Expenditure. Income for the month as at 29 March 2018:<br>Interest: .63<br>HMRC VAT refund: <u>£330.71</u><br>£331.33   |
| 3  | The 2017/18 Annual Accounts and explanation of significant variances were reviewed and approved.   |
| 4  | Parts 1 and 2 of the Annual Governance and Accountability Return 2017/18 were reviewed and approved. Council reviewed the requirements of the Transparency Act for Smaller Authorities and, having ascertained that all requirements have been met, it was resolved to approve the Certificate of Exemption for an external audit.   |
| 5  | The list of Payments exceeding £100 for the year ending 31 March 2018 was reviewed and approved.   |
| 6  | 2018/19 Continuing Contract and Statutory Duty Payments were reviewed and approved.  |
| 7  | Approved continuation of 2017/18 subscriptions in 2018/19, with the addition of Data Protection subscription.  |

|     |  |  |  |                 |    |
|-----|--|--|--|-----------------|----|
| 8   | It was agreed to defer the review of our current electricity supplier, to the May meeting as we are awaiting another quotation.  |  |  |                 |    |
|     | <b>Payment</b>   | <b>Payee</b>                             | <b>Description</b>   | <b>Amount £</b> |    |
|     | Internet   | Clerk                                    | March salary and expenses  | 352.72          |    |
|     | Internet   | E-On                                     | Maintenance – 4 <sup>th</sup> quarter  | 75.96           |    |
|     | Internet   | HMRC                                     | PAYE 4 <sup>th</sup> quarter 2017/18   | 240.60          |    |
|     | Internet   | Northants CALC                           | GDPR training course x 2   | 98.00           |    |
| 8.  | The following planning applications were considered:   |  |  |                 |    |
|     | <b>Application</b>   | <b>Address</b>                           | <b>Details</b>   | <b>Comment</b>  |    |
|     | DA-2018-0207   | Club Cottage,<br>High Street,<br>Everdon | Demolition of rear porch. Construction of two-storey side extension.                             | Supported       |    |
|     | DA-2018-0208   |  | Listed building consent for demolition of rear porch. Construction of two storey side extension. |                 |    |
| 9.  | <p><u>Village Design Statement (VDS) update</u></p> <p>Cllr Flounders reported that a VDS meeting, attended by 15 residents who have expressed an interest in becoming involved, was held on Tuesday 27 March at 7pm. Tasks were divided into four sections and four people were appointed to each section. A further meeting will be held on 1 May to assess progress and content.</p>  |  |  |                 |    |
| 10. | <p>To receive updates on the following Highway matters:</p> <p><u>Community Speed watch</u></p> <p>3 sessions had been held in Stubbs Road at various times of day. A motorist, driving at 36mph, was clocked.</p> <p><u>Parking restrictions outside The Plough Inn</u></p> <p>The Chairman had been in contact with Highways to request temporary signs for display in outside The Plough Inn, in areas where patrons are parking unlawfully. A replacement sign had also been requested for the Dodford turnoff, advising that the road was unsuitable for HGV, which has significantly reduced the number of HVG's coming through the village.</p> <p><u>Delivery/Installation of SID</u> (mini speed indicator device)</p> <p>The sign had been delivered and will be installed by members of the Community Speed Watch team when they next meet.</p> |  |  |                 | KN |
| 11. | Correspondence – Noted.  |  |  |                 |    |
| 12. | The Clerk advised that there had been 7 nominations, resulting in an uncontested election. As the council should have 8 members, another councillor will need to be co-opted after the election on 3 May 2018.   |  |  |                 |    |
| 13. | Approval was granted for the Fete Committee to use the village green for the annual fete on the August bank holiday.   |  |  |                 |    |
| 14. | The Clerk provided feedback on the GDPR training course that was attended by the Chairman and herself. She reported that she would have to work her way through a compliance checklist and adapt model policies provided, prior to the   |  |  |                 |    |

|     |   |  |
|-----|---|--|
|     | May meeting as the new regulations come into effect on 25 May. She also advised that the ICO had not yet clarified whether a clerk could be appointed as a Data Protection Officer (DPO), or whether it would need to be an independent person or organisation. |  |
| 15. | Item 16 below, was discussed as a closed matter.  |  |
| 16. | Possible Community Asset purchases.   |  |
| 17. | Date of next meeting – The meeting closed at 7:15pm. The next meeting of the Parish Council will be the Annual Parish Council meeting which will be held at 7pm on Monday 14 May 2018.  |  |