

EVERDON PARISH COUNCIL

Minutes of the Meeting of Everdon Parish Council
held on Monday 10th December 2018 at 7.00pm
in the Village Hall, Everdon

Present: Councillors Kevin Nichols (Chairman), Ron Flounders (Vice-Chairman), Katy Barwell, Peter Cooper, Diana Evans Shaen Linfoot, David Osborne and Keith Wilkins.

In attendance: Erica Fothergill (Clerk/RFO)

- | 1. | The Chairman welcomed councillors and thanked them for attending the meeting. | | | | | | | | | | | | | | | | | | | | |
|----------|--|---|---------|-------------|---|----------|-------|---|--------|----------|----------------|---|--------|----------|-----------|---------------------------------------|---------|----------|--------------|-------------|-------|
| 2. | Requests for dispensation – None. | | | | | | | | | | | | | | | | | | | | |
| 3. | Public Participation: None | | | | | | | | | | | | | | | | | | | | |
| 4. | Apologies - None | | | | | | | | | | | | | | | | | | | | |
| 5. | Members' Declarations of Interest – None | | | | | | | | | | | | | | | | | | | | |
| 6. | Resolved to approve the minutes of the full meeting of the Parish Council held on 12 th November 2018, as a true record of proceedings. | | | | | | | | | | | | | | | | | | | | |
| 7. | Finance | | | | | | | | | | | | | | | | | | | | |
| 1. | The November 2018 bank reconciliation were reviewed and approved. | | | | | | | | | | | | | | | | | | | | |
| 2. | The November 2018 Receipts & Payments were reviewed and approved. | | | | | | | | | | | | | | | | | | | | |
| 3. | The Finance Committee proposed a net budget for the 2019/20 financial year of £13,683, a 3.85% increase on 2018/19. Councillors were requested to contact the clerk if they required further clarification on any item, prior to the January meeting, so that the budget and precept may be approved at that meeting. | | | | | | | | | | | | | | | | | | | | |
| 4. | The quotation from WS Gardens Ltd for £125 plus VAT to remove the basal growth from trees on the High Street, was approved. | | | | | | | | | | | | | | | | | | | | |
| 5. | It was resolved to appoint Northants CALC to be the Council's DPO from 1 April 2019 until 31 March 2020, at a cost of £10, renewable annually thereafter. | | | | | | | | | | | | | | | | | | | | |
| 6. | Resolved to approve the following payments: | | | | | | | | | | | | | | | | | | | | |
| | <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">Payment</th> <th style="text-align: left;">Payee</th> <th style="text-align: left;">Description</th> <th style="text-align: right;">£</th> </tr> </thead> <tbody> <tr> <td>Internet</td> <td>Clerk</td> <td>Nov. salary, expenses, payment in lieu of holiday, website domain renewal and padlock for SID</td> <td style="text-align: right;">870.17</td> </tr> <tr> <td>Internet</td> <td>WS Gardens Ltd</td> <td>8th cut for 2018, (Nov 2018), incl. VAT</td> <td style="text-align: right;">240.00</td> </tr> <tr> <td>Internet</td> <td>Westcotec</td> <td>Speed Indicator Device, including VAT</td> <td style="text-align: right;">3210.00</td> </tr> <tr> <td>Internet</td> <td>Village Hall</td> <td>VDS Meeting</td> <td style="text-align: right;">10.00</td> </tr> </tbody> </table> | Payment | Payee | Description | £ | Internet | Clerk | Nov. salary, expenses, payment in lieu of holiday, website domain renewal and padlock for SID | 870.17 | Internet | WS Gardens Ltd | 8 th cut for 2018, (Nov 2018), incl. VAT | 240.00 | Internet | Westcotec | Speed Indicator Device, including VAT | 3210.00 | Internet | Village Hall | VDS Meeting | 10.00 |
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| 8. | <p>Planning Application DA/2018/1005 in respect of a single storey rear extension at 2 Long Row Close, High Street, Everdon was considered. Whilst not directly affecting the street scene, all other rear extensions to Long Row Cottages, have pitched roofs and the proposed extension has a flat roof design. Therefore, it is Council's opinion that this extension is not in keeping with the rest of the cottages.</p> <p>For this reason, Council does not feel able to support the application, but neither did it raise any objections.</p> | | | | | | | | | | | | | | | | | | | | |

9.	Correspondence – noted.	
10.	It was unanimously agreed to start future meetings of the full council at 6:30pm.	ALL
11.	The Village Design Statement (VDS) has been redrafted and will be reviewed by the VDS Working Group tomorrow. This will be followed by a public consultation in the New Year. The Chairman thanked the Councillor Flounders, Chairman of the VDS working group for all the hard work that has gone into the project.	
12.	<p>To receive updates on the following outstanding Highways issues and agree on further actions required:</p> <p><u>Inconsiderate parking in the vicinity of The Plough</u> Final draft windscreen notices were reviewed, agreed and will be printed and delivered to selected Councillors for immediate use. It was agreed to review the impact of these notices at the February 2019 meeting.</p> <p><u>Pilot proposal for a rapid response bus transport service</u> It was agreed that the Chairman would raise the viability of online bookings for this service, which will be mainly used by the elderly, at DDC's Town & Parish Meeting on 13th December and provide feedback at the January meeting.</p> <p><u>2nd Speed Indicator Device (SID)</u> The 2nd SID has arrived and been installed.</p> <p><u>Dog fouling plus DDC's Public Spaces Protection Order Outcome</u> It was reported that there had been an improvement in incidents of dog fouling. Amongst orders, DDC's new Public Protection Order makes it an offence to let a dog off the lead in graveyards, in children's playgrounds, sporting fields, schools, etc. Full details are in the meeting folder on the council's website www.everdonpc.co.uk.</p> <p><u>Outstanding Highways repairs</u> To be raised by the Chairman at DDC's Town & Parish Meeting on 13th December, with feedback to be provided at the January meeting.</p> <p><u>Removal and reassignment of grit bins</u> It was reported that the grit bins that which were not being adopted by either the Parish Council or Highways have been removed. Responsibility for the remaining bins are clearly marked on the lids.</p>	<p>KN EF</p> <p>KN</p> <p>KN</p>
13.	Cllrs Nichols and Wilkins were elected to attend DDC's Town & Parish Councils' meeting on Thursday 13 th December 2018 and will provide feedback at the January meeting.	KN/ KW
14.	The clerk advised that DDC's waste and Christmas recycling arrangements had been uploaded to the council's website www.everdonpc.co.uk .	
15.	The Chairman advised that DDC was very happy with Parishioner attendance and the level of interest shown at the recent Conservation Appraisal event.	
16.	Cllr Wilkins, the Village Hall Representative, reported on Everdon Village Hall Management Committee's AGM, saying that the books were looking healthy and that the hall was being well used by residents.	
17.	Members of the public were excluded under the 1960 Public Bodies (Admissions to Meetings) Act, due to the confidential nature of the business to be discussed in items 18 & 19 below.	

18.	Purchase of Community Asset. It is hoped to make a presentation to Councillors prior to the January meeting and, subject to approval, this will be followed by a similar presentation to Parishioners.	KN/ DO
19.	The Clerk was excluded from the meeting to discuss the outcome of her appraisal and to determine the clerk's 2019/20 salary. Following an exemplary performance, the Council approved an increase of 3.465% (£0.45/hour), which is mid-range within the recommendations, for implementation from 1st April 2019.	
20.	Date of next meeting – There being no further business to discuss, the meeting closed at 8:20pm. The next meeting of the Parish Council will be held at the new time of 6:30pm on Monday 14 January 2019.	