

## EVERDON PARISH COUNCIL

Minutes of the Meeting of Everdon Parish Council  
held on Monday 10 June 2019 at 6:30pm  
in the Village Hall, Everdon

### Present:

Councillors Kevin Nichols (Chairman), Ron Flounders (Vice-Chairman), Katy Barwell, Peter Cooper, Shaen Linfoot, David Osborne and Keith Wilkins

**In attendance:** Erica Fothergill (Clerk/RFO), District Cllr Amos and one resident

1. The Chairman welcomed Councillors and thanked everyone for attending.
2. **Requests for dispensation** – None.
3. **Public Participation** – Cllr Amos gave an update on District Council matters and a resident discussed item 22 on the agenda.
4. **Apologies for absence:** None
5. **Members' Declarations of Interest** – None.
6. **Resolved** to sign the minutes of the full meeting of the Parish Council held on 13 May 2019, as a true record of proceedings.
7. **Finance** – Resolved to approve the following documents which are available in the June meeting folder on [www.everdonpc.co.uk](http://www.everdonpc.co.uk)
  1. Resolved to approve the May 2019 bank reconciliation.
  2. May 2019 Income and Expenditure.
  3. 2018/19 Internal Audit Report, no issues arising. The Chairman thanked the Clerk for her hard work.
  4. It was resolved to add Cllr Flounders as a Bankline dual authoriser and the Clerk was requested to make the necessary arrangements.
  5. The payments below were approved:

Payment	Payee	Description	Amount £
Internet	Clerk	March salary and expenses	379.00
Internet	W H Gardens	Mowing - 13/05/2019	240.00
Internet	Village Hall	Coffee morning with MP	10.00

### 8. **Planning Applications**

Number	Address	Details of Application	Comment
DA/2019/0389	Triscombe, Stubbs Road, Everdon	Felling of trees within a conservation area	Supported
DA/2019/0395	The Briars 29, Stubbs Road, Everdon	Listed building consent for replacement of rear door and door frame	Supported

9. **Correspondence** - Noted.

10.	<p>It was agreed that councillors would study the Woodland Trust Management Plan for Everdon Stubbs (June Meeting Documents folder on the website) and submit their comments to the Clerk by latest Friday 28 June, to enable her to respond on behalf of the Council by the due date of 4 July 2019.</p> <p>Cllr Osborne to submit comments regarding the Outdoor Learning Centre in the Management Plan, to the Chairman and Clerk so that it can be included in the Council's response.</p>	<p>ALL EF/ KN  DO KN/ EF</p>
11.	<p><u>Highways</u></p> <ul style="list-style-type: none"> <li>• Arrangements for the site meeting with Highways representatives on 26 June were agreed and a list of issues requiring attention, was compiled.</li> <li>• The recent Community Speed Watch sessions were deemed successful, with only one offender being recorded.</li> </ul>	
12.	The Clerk advised that she should hear back from DDC's Elections during week commencing 17 June regarding the casual vacancy arising from the resignation of Councillor Evans, whereafter Council can make arrangements to co-opt.	
13.	The Fete Committee's request to use the village green on 26 August 2019 was approved.	
14.	It was agreed to defer commenting on DDC's draft Everdon and Little Everdon Conservation Area Appraisals to the July meeting to allow additional time to view the content. Councillors were reminded that a consultation event would take place in the village hall on Tuesday 9 July from 3:30-7pm to view these plans and appraisals, which can be discussed with the DDC Heritage Policy Officer.	ALL
15.	It was agreed that Cllrs Cooper and Osborne will visit the Daventry Norse recycling centre on Friday 14 June and will provide feedback at the July meeting.	DO/ PC
16.	Judging for the best front garden award 2019 has been deferred to week commencing 17 June due to the poor weather outlook this week.	KN
17.	Combined with item 10 above.	
18.	Cllr Flounders provided a brief update (available on the home page <a href="http://www.everdonpc.co.uk">www.everdonpc.co.uk</a> ) on the Village Design Statement (VDS) saying that, as there are areas where DDC's draft Everdon and Little Everdon Conservation Areas overlap with the VDS, he would need to speak to DDC's Heritage Policy Officer before progressing the VDS.	
19.	It was agreed that Cllrs Nichols and Wilkins would attend the Parish & Town Council's meeting on 13 June at the District Council Offices and provide feedback at the July meeting.	KN/ KW
20.	A further two volunteers have agreed to undergo CSW training on 15 June in Northampton, accompanied by the Chairman.	KN
21.	<p>The following GDPR policies and procedures, adopted in 2018, were reviewed:</p> <ul style="list-style-type: none"> <li>• EPC Data Map</li> <li>• Data Breach Policy</li> <li>• Data Protection Policy</li> <li>• Records Retention Policy</li> </ul>	

	<ul style="list-style-type: none"> <li>• Subject Access Request Procedure</li> <li>• GDPR Security Compliance Checklist – compliance reconfirmed by Cllrs.</li> </ul>	
22.	After discussion, it was agreed to defer the matter to the July meeting to allow time to establish contact with RAF Benson to see if nocturnal helicopter maneuvers could take place at more sociable hours.	EF
23.	It was reported that the coffee morning in the village call with our MP on 10 May went very well and was attended by 20 people.	
24.	Date of next meeting – The next meeting of the Parish Council will be held at 6:30pm on Monday 8 July 2019.	