

**EVERDON PARISH COUNCIL**

Website: [www.everdonpc.co.uk](http://www.everdonpc.co.uk)

**Chairman: Mr Kevin Nichols**

**Clerk: Mrs Erica Fothergill**

**7 Exeter Close**

**Daventry**

**Northamptonshire**

**NN11 4SY**

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**To members of the Council:**

**You are hereby summoned to attend the full meeting of Everdon Parish Council.**

**Venue:** Village Hall, High Street, Everdon on Monday 12 February 2018.

**Time:** 7 pm for the purpose of transacting the following business:

**Members of the public and press are invited to attend and may address the Council at its Open Forum.**

**AGENDA**

1.	Welcome.
2.	To consider requests for dispensation, if any, as appropriate.
3.	<b>Public Open Forum</b> – Will be conducted in terms of paragraphs 3d to 3k of our Standing Orders (available on the Council’s website), summarised briefly as follows: A member of the public is entitled to speak only once on agenda items, for no longer than 3 minutes. The period of time for public participation, which is at the Chairman’s discretion, shall not exceed 10 minutes. In accordance with the above, a question asked by a member of the public during a public participation session, shall not require a response or debate. The Chairman may direct that a response to a question posed by a member of the public be referred to a Councillor for an oral response or to the Clerk for a written or oral response.
4.	<b>Resolution to approve apologies for absence.</b>
5.	<b>To receive Members’ Declarations of Interest for items on the agenda.</b>
6.	<b>To approve the minutes of the Meeting of the Parish Council held on Monday 8 January 2018.</b>
7.	<b>Finance</b>
1	To approve the January 2018 bank reconciliation.
2	To approve the January 2018 Income and Expenditure.
3	To review and approve the financial control risk assessment.
4	To review and approve the financial control and internal audit procedure.
5	To review and approve the updated Asset Register which includes the new printer.
6	To approve the outstanding payments listed below:

	Payment	Payee	Description	Amount £												
	Internet	E-On	Electricity, 3 <sup>rd</sup> quarter	198.03												
	Internet	Clerk	January salary and expenses, incl. stationery	383.51												
	Internet	Glasdon	Post for dog waste bin	76.50												
	Internet	Clerk	Refunding cost of replacement printer and cartridges	151.45												
	Internet	Village Hall	Village hall hire, 2018 meetings, incl. Jan VDS mtg.	120.00												
<b>8. Correspondence</b>																
1	<p>The Daventry District Council (DDC) Elections Team will be holding a briefing for all prospective Candidates and Agents for the May 3<sup>rd</sup> elections on Tuesday 20<sup>th</sup> March at 5.30pm in the Council Chamber at the Council Offices in Daventry. For anyone interested in becoming a councillor, the most important topics being covered will be completion and collection/delivery of nomination papers and knowledge of the elections timetable and process</p> <p>If you would like to attend or if you have any queries about the briefing, please contact Jane Lyons on 01327 302321 or email the elections team on <a href="mailto:electoralservices@daventrydc.gov.uk">electoralservices@daventrydc.gov.uk</a></p>															
2	<p>DDC, in partnership with Northants ACRE have provided details of the community project Good Neighbour Scheme available on the parish council website <a href="http://www.evedonpc.co.uk">www.evedonpc.co.uk</a>. Residents' groups or community organisations that would benefit from starting a scheme within their area are urged to contact either Daventry District Council on 01327 871100 or Northamptonshire ACRE on 01604 765888.</p>															
3	<p>Northamptonshire Police has relaunched a free message alert system. The service can be activated by registering at <a href="http://www.northamptonshireneighbourhoodalert.co.uk">www.northamptonshireneighbourhoodalert.co.uk</a> and is available to anyone living or working in Northamptonshire. After signing people will receive regular alerts from Northamptonshire Police, Neighbourhood Watch and other partner organisations, keeping them up to date and informed about crime and issues relevant to them and the area where they live or work.</p> <p>People will be given the option of what they want to receive alerts about, and how often – they will only receive messages about topics they have selected.</p>															
9.	<p>To consider the following planning applications:</p> <table border="1"> <thead> <tr> <th>Application</th> <th>Address</th> <th>Details</th> <th>Outcome</th> </tr> </thead> <tbody> <tr> <td>DA/2018/0003</td> <td>1, The Green, Everdon</td> <td>Work to and removal of trees within a conservation area</td> <td>Supported</td> </tr> <tr> <td>DA/2018/0064</td> <td>The Bungalow, Well Lane, Everdon</td> <td>Construction of fencing (retrospective)</td> <td>To consider</td> </tr> </tbody> </table>				Application	Address	Details	Outcome	DA/2018/0003	1, The Green, Everdon	Work to and removal of trees within a conservation area	Supported	DA/2018/0064	The Bungalow, Well Lane, Everdon	Construction of fencing (retrospective)	To consider
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10.	To review and confirm the details of the Annual Parish Meeting on 9 <sup>th</sup> April 2018.															
11.	To receive feedback on the outcome of the meeting with Highways, regarding the siting of a Vehicle Activated Sign (VAS). or Speed indicator Device (SID) in the village.															
12.	To consider inconsiderate parking around The Plough Inn.															
13.	To receive an update on the outcome of the Village Design Statement (VDS) meeting held on 29 <sup>th</sup> January 2018.															
14.	To consider DDC's request to take over the litter picking in the village from them for a payment of £141 per annum.															
15.	To consider the proceedings timetable for the 3 <sup>rd</sup> May 2018 election.															

16.	To receive updates on the following Highway matters: <ul style="list-style-type: none"> <li>• To finalise arrangements for the relocation of the dog waste bin;</li> <li>• Jetting of culvert at the far end of Newnham Road;</li> <li>• Reinstatement of white lines at the bridge;</li> <li>• Replacement of 'Unsuitable for HGV's' sign at the junction of Dodford Road and A45;</li> <li>• Community Speed Watch.</li> </ul>
17.	To discuss the Northamptonshire ACRE Annual Report and Accounts.
18.	To agree Item 19 as a closed matter.
19.	To discuss the merits of possible Community Asset purchases.
20.	Date of next meeting – The next meeting of the Parish Council will be held at 7:00pm on Monday 19 March 2018.



Erica Fothergill  
Clerk / Responsible Financial Officer  
Everdon Parish Council

Issued: 06/02/2018