

EVERDON PARISH COUNCIL

Clerk: Mrs Erica Fothergill
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Notice for Council Members:

You are hereby summoned to attend the virtual Annual meeting of Everdon Parish Council.

Date: Monday 11 May 2020.

Time: Time: At 6:30pm for the purpose of transacting the following business:

Members of the public and press are invited to attend on a virtual basis and may address the Council at its Open Forum.

Join Meeting, using Zoom: Meeting ID: 982 7026 0820 / Password: 277461 / OR

One tap mobile

+442080806592,,98270260820#,,1#,277461# United Kingdom

<https://zoom.us/j/98270260820?pwd=R2pNOUJSQlg3b3VNdEF3MU00OHJiZz09>

Agenda

1.	Welcome.
2.	To consider the election of a Chairman and Vice-chairman.
3.	To consider requests for dispensation from members of the Council.
4.	Public Open Forum In terms of paragraphs 3d to 3k of our Standing Orders (available on the Council's website), a member of the public is entitled to speak only once on agenda items, for no longer than 3 minutes. The total period of time for public participation, which is at the Chairman's discretion, shall not exceed 10 minutes.
5.	To approve apologies for absence.
6.	To receive Members' Declarations of Interest for items on the agenda.
7.	To approve the minutes of the Meeting of the Parish Council held on Monday 23 March 2020.
8.	Finance: To review and approve the following documents: 1. March and April 2020 bank reconciliations;

	<ol style="list-style-type: none"> 2. March and April 2020 Receipts & Payments 3. Payments, listed in Addendum A; 4. To reapprove the continued use of online payments, in terms of paragraph 6.9 of the Council's Financial Regulations; 5. To reapprove use of Northants CALC as the Council's Data Protection Officer and internal audit service.
9.	<p>2019/20 Audit: To review and approve the following documents:</p> <ol style="list-style-type: none"> 1. Certificate of Exemption (by virtue of the council's income being below £25,000), Section 9 of the Local Audit (Smaller Authorities) 2015; 2. Section 1, Annual Governance Statement; 3. Section 2, Accounting Statement; 4. Payments that exceeded £100; 5. Continuing Contract and Statutory Duty Payments; 6. Continuation of subscriptions; 7. Explanation of variances.
10.	<p>Highway updates</p> <ul style="list-style-type: none"> • Work to drains on Fawsley Road • Speedwatch
11.	<p>To review and approve the following documents:</p> <ol style="list-style-type: none"> 1. Asset Register; 2. Insurance Quotation.
12.	To agree on the parameters of the 2020 Best Front Garden Award.
13.	To receive an update on COVID-19 arrangements.
14.	Date of next virtual meeting – The next virtual meeting of the Parish Council will be held at 6:30pm on Monday 8 June 2020.

Signed by: *Erica Fothergill*

Erica Fothergill
Clerk / Responsible Financial Officer
Everdon Parish Council

Issued: 06/05/2020

Addendum A

March Payments (also circulated and approved by email)

Payee	Amount	Reason for payment	Method
Clerk	£503.25	Salary, Expenses (incl. printer cartridges)	BACS

April Payments (also circulated and approved by email)

Payee	Amount	Reason for payment	Method
Clerk	£733.12	Salary, Expenses (incl. 6 x e-mail renewals @ £43.06 each = £258.36)	BACS
E.On	£75.96	Maintenance Q4 2019/20	BACS
NCALC	£433.67	Subscription and internal audit	BACS
SLCC	£36.00	SLCC Accessibility webinar (clerk)	BACS
E.On	£274.85	Electricity Q4 2019/20	BACS
Luke Costello (HGM)	£440.00	Mowing: March/April 2020	BACS
St. Mary's Church	£500.00	Grant: Churchyard maintenance	BACS

May Payments

Payee	Amount	Reason for payment	Method
Clerk	£143.88	Refund of Zoom subscription, incl VAT	BACS
Came & Company	£359.24	2020/21 Insurance premium	BACS