**EVERDON PARISH COUNCIL**

Clerk: Mrs Erica Fothergill Chairman: Cllr. Kevin Nichols

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Daventry, NN11 4SY

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**Notice for Council Members:**

You are hereby summoned to attend the virtual Zoom video/audio meeting of Everdon Parish Council, in terms of The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel meetings) (England and Wales) Regulations 2020.

**Meeting ID: 982 7026 0820**

<https://zoom.us/j/98270260820?pwd=R2pNOUJSQlg3b3VNdEF3MU00OHJiZz09>

**One tap mobile**

+442080806592,,98270260820#,,1#,277461# United Kingdom

Date: Monday 8 Jun 2020.

Time: At 6:30pm for the purpose of transacting the following business:

Members of the public and press are invited to attend on a virtual basis, as outlined above and may address the Council at its Open Forum.

**Agenda**

|  |  |
| --- | --- |
|  | Welcome. |
|  | To consider requests for dispensation from members of the Council. |
|  | **Public Open Forum**  In terms of paragraphs 3d to 3k of our Standing Orders (available on the Council’s website), a member of the public is entitled to speak only once on agenda items, for no longer than 3 minutes. The total period of time for public participation, which is at the Chairman’s discretion, shall not exceed 10 minutes. |
|  | To approve apologies for absence. |
|  | To receive Members’ Declarations of Interest for items on the agenda. |
|  | To approve the minutes of the Meeting of the Parish Council held on Monday 11 May 2020 |
|  | **Finance**: To review and approve the following documents:   1. May 2020 Bank reconciliation; 2. May 2020 Receipts & Payments 3. 2019/20 Internal Audit report 4. Payments, listed in Addendum A. |
|  | **Planning Applications**  Planning Application: DA/2020/0247  Address: Mill Farm, Stubbs Road, Everdon  Details: Single storey rear extension  Planning Application: DA/2020/0312  Address: Halifax Lodge, Bethels Lane, Everdon  Details: Replace conservatory with single storey rear and side extension. New entrance door and windows including changes to size of some openings. Rendering to external walls. |
|  | **Highway updates**   * Work to drains on Fawsley Road * Pothole repair |
|  | To review and approve the following Policies and Procedures:   * Standing Orders; * Financial Regulations; * Financial Control Risk Assessment; * Press & Media Policy; * Policy on recording of council meetings; * Data Protection Policy; * Data Breach Policy; * Records Retention Policy; * Subject Access Request Procedure. |
|  | Date of next virtual meeting – The next virtual meeting of the Parish Council will be held at 6:30pm on Monday 13 July 2020. |

Signed by: Erica Fothergill

Erica Fothergill

Clerk / Responsible Financial Officer Issued: 02/06/2020

Everdon Parish Council

Addendum A

May 2020 (2) Payments

|  |  |  |  |
| --- | --- | --- | --- |
| Payee | Amount | Reason for payment | Method |
| Clerk | £474.76 | Salary & Expenses | BACS |
| Luke Costello (HGM) | £220.00 | Mowing: May 2020 | BACS |
| ICO | £35.00 | Annual Data Protection subscription | D/Dt |
| Netwise | £58.61 | Website disk space upgrade | BACS |
| CPRE | £36.00 | Annual subscription | BACS |