

Everdon Parish Council

Minutes of the remote Parish Council meeting

held on 14 September 2020 at 6:30pm

(Zoom video conferencing, in terms of The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel meetings) (England and Wales) Regulations 2020)

Present:

Councillors Kevin Nichols (Chairman), Peter Bowman, Peter Cooper, Shaen Linfoot, David Osborne, Keith Wilkins and Will Willits.

In attendance: Erica Fothergill (Clerk/RFO) and District Councillor Amos

Minutes

1.	The Chairman welcomed everyone to the virtual meeting and thanked them for attending.
2.	There were no requests for dispensation from members of the Council.
3.	Public Open Forum District Councillor Amos attended and briefed the Council on with progress in establishing the unitary authority.
4.	Apologies for absence approved – Cllr Ron Flounders (holiday).
5.	There were no Declarations of Interest for items on the agenda.
6.	RESOLVED to approve the minutes of the virtual annual meeting of the Parish Council held on Monday 13 July 2020.
7.	Finance RESOLVED to approve the following documents and payments: <ol style="list-style-type: none">1. July and August 2020 Bank reconciliations;2. July and August 2020 Receipts & Payments3. Payments, listed in Addendum A on the last page.
8.	Planning Applications <u>Planning Application</u> : DA/2020/0591 Old Plume Of Feathers, Stubbs Road, Everdon <u>Details</u> : Listed Building Consent for conversion of adjoining outbuilding to utility room, including replacement windows and addition of 1 no. skylight, internal alterations plus addition of shower room at second floor. <u>Comment</u> : Council supported the application

9.	It was unanimously decided to bring the mismanagement of planning application DA/2020/0312 by Daventry District Council to the attention of the Local Government and Social Care Ombudsman. Cllr Nichols to draft a letter for approval by members of the Council.
10.	Councillor Flounders reported that he and Cllr Bowman undertook a critical review of the most recent draft Village Design Statement (VDS) in relation to the Conservation Area Management Plan documents, and they concluded it would be worth completing the VDS and submitting it for adoption by DDC, which will ensure its consideration as part of overall planning policy guidelines, alongside the recently adopted the Everdon Conservation Area Appraisal and Management Plan (CAAMP). An initial review of DDC's comments of the VDS and the CAAMP, suggest that this will involve significant additional work, which they will assess and re-brief the VDS working party in order to make progress.
11.	<p>Highway updates</p> <p><u>Work to drains on Fawsley Road</u> Highways cleaned the gullies on Fawsley Road, but this work has since been retarded by a combine harvester driving over the road verges. Despite their best efforts, Highways were unable to clear the drains as they were blocked solidly. After investigation they concluded that the roots of the Silver Birch tree at No. 1 Long Row Cottages was responsible for the blockage. It was agreed that Council would write to the residents, asking them to investigate. Action: Chairman / Clerk</p> <p><u>Pothole repair</u> Highways have a list of all Everdon potholes which require repair and these will be treated as soon as they reach the appropriate intervention levels.</p> <p><u>Update on Community Speed Watch</u> The Chairman advised that the Community Speed Watch scheme had been suspended for 2020, but will be reviewed in advance of next year.</p>
12.	The Chairman reported that the Village Hall Committee followed Government guidance to ensure the safe use of the village hall which includes enhanced signage and cleaning stations. Whilst maintaining social distancing guidelines, the hall can currently accept a maximum of 15 people at a time. The Chairman was requested to express the Council's appreciation for their hard work. Action Chairman
13.	The following Policies and Procedures had been reviewed and approved: <ul style="list-style-type: none"> • Employee Disciplinary Procedure • Equal Opportunities • Communications Policy

14.	<p>The 2021 scope of mowing in the village was reviewed and the following was agreed:</p> <ul style="list-style-type: none"> • To include mowing of Stubbs Road down to the bridge, where necessary; • To increase the annual number of cuts to 12 cuts/annum and to increase it to 15 cuts, should weather conditions warrant it. • To monitor the village green closely and carry out additional cuts, if required. • To reappoint the current mowing contractor for 2021.
15.	Cllr Cooper will attend the 73rd Northants CALC virtual AGM on Saturday 3 October, with voting rights.
16.	It was agreed that Cllr. Bowman would complete the Community Health and Wellbeing Services 2020 Online Survey on behalf of the Council. Councillors will also complete the survey individually.
17.	Date of next virtual meeting – The next virtual meeting of the Parish Council will be held at 6:30pm on Monday 12 October 2020. The meeting closed at 7:30pm.

Addendum A – Approved payments (item 7.3)

July 2020 Payment

Payee	Amount	Reason for payment	Method
Clerk	£480.76	Salary and expenses	BACS
HMRC	£41.60	PAYE	BACS
Luke Costello (HGM)	£220.00	Mowing: July 2020 Inv. 1008	BACS
Turtle Engineering Ltd	£164.40	Defib. service, maintenance and parts	BACS
E-On Energy solutions	£75.96	Lighting maintenance, Q1 2020	BACS
E-On UK plc	274.85	Electricity Q1 2020	BACS

August 2020 Payment

Payee	Amount	Reason for payment	Method
Clerk	£480.76	Salary and refund of expenses	BACS
Luke Costello (HGM)	£220.00	Mowing: 29 July 2020 Inv. 1042	BACS
Luke Costello (HGM)	£110.00	Weedkilling: 3 Aug 2020 Inv. 1046	BACS

September 2020 Payment

Payee	Amount	Reason for payment	Method
NetWise	£250.00	2020/21 Annual website subscription	BACS