

EVERDON PARISH COUNCIL

Clerk: Mrs Erica Fothergill
7 Exeter Close,
Daventry, NN11 4SY
Tel. 01327 310864
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Website: <https://everdonpc.co.uk/>

Chairman: Cllr. Kevin Nichols

Notice for Council Members:

You are hereby summoned to attend the virtual Zoom video/audio meeting of Everdon Parish Council, in terms of The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel meetings) (England and Wales) Regulations 2020.

Date: Monday 09 November 2020.

Time: At 6:30pm for the purpose of transacting the following business:

Members of the public and press are invited to attend on a virtual basis, as outlined below and may address the Council at its Open Forum.

Meeting ID: 982 7026 0820 and Password 277461

<https://zoom.us/j/98270260820?pwd=R2pNOUJSQlg3b3VNdEF3MU00OHJiZz09>

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Agenda

1.	Welcome.
2.	To consider requests for dispensation from members of the Council.
3.	Public Open Forum In terms of paragraphs 3d to 3k of our Standing Orders (available on the Council's website), a member of the public is entitled to speak only once on agenda items, for no longer than 3 minutes. The total period of time for public participation, which is at the Chairman's discretion, shall not exceed 10 minutes.
4.	To approve apologies for absence.
5.	To receive Members' Declarations of Interest for items on the agenda.
6.	To approve the minutes of the Meeting of the Parish Council held on Monday 12 October 2020.
7.	Finance: To review and approve the following documents: <ol style="list-style-type: none">1. October 2020 Bank reconciliations, including a quarterly update on the Council's finances.2. October 2020 Receipts & Payments.3. To review the outcome of the Clerk's appraisal and salary.4. Review and approve Internal Audit Service Terms of Reference

	<p>5. To approve the cost of purchasing the latest edition of The Local Council Administration handbook at a cost of £149.99 less 20% discount (£30) for pre-orders and to charge it to the 'Training' cost centre.</p> <p>6. To approve cost of a new laptop, inclusive of Office package, transfer of information to the new laptop and wiping the memory off the old laptop, to a maximum of £1,250. The cost will be charged against General Reserves.</p> <p>7. Payments, listed in Addendum A on the last page.</p>
8.	<p>To consider the following two planning applications:</p> <p><u>Application No:</u> DA/2020/0890</p> <p>Description: Single storey side extension.</p> <p>Location: 4, Stubbs Road, Everdon, Northamptonshire, NN11 3BN</p> <p><u>Application No:</u> DA/2020/0648 (Amended)</p> <p>Description: Partial demolition of existing garage to rear of property to provide store and outside wc. Construction of new garage adjacent to property. Demolition of lean-to and increase rear ground floor window openings.</p> <p>Location: Holly Cottage, The Green, Everdon, NN11 3FF</p>
9.	To receive feedback on the complaint to the Local Government & Social Care Ombudsman regarding planning application DA/2020/0312.
10.	To receive an update on the Village Design Statement.
11.	To receive feedback on Daventry District Council's (DDC) Parish and Town Councils' meeting attended by Cllrs Cooper and Willits.
12.	To review and approve the Council's Employee Disciplinary & Grievance Procedure.
13.	<p>To appoint representatives to attend the following Northamptonshire ACRE events:</p> <ul style="list-style-type: none"> • AGM 2020 on Wednesday 25th November 2020 at 10am via Zoom online. • Improving the biodiversity of your community on 12th November from 4pm to 6pm online.
14.	Date of next virtual meeting – The next virtual meeting of the Parish Council will be held at 6:30pm on Monday 14 December 2020.

Signed by: *Erica Fothergill*

Erica Fothergill
 Clerk / Responsible Financial Officer
 Everdon Parish Council

Issued: 03/11/2020

Addendum A

October Payments (Item 7.6)

Payee	Amount	Reason for payment	Method
Clerk	£717.25	Salary, expenses & 50% annual leave	BACS
Luke Costello (HGM)	£440.00	Sept/Oct. 2020 mowing Inv's 1119 & 1160	BACS
E-On Energy solutions	£277.86	Electricity Q2 2020	BACS