# **Everdon Parish Council**

## **Minutes of the remote Annual Parish Council meeting held at 6:30pm on 5 May 2021 via Zoom video conferencing**

## (in terms of The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility pf Local Authority and Police and Crime Panel meetings) (England and Wales) Regulations 2020).

**Present**:

Councillors Kevin Nichols (Chairman), Peter Bowman, Peter Cooper, Ron Flounders, Shaen Linfoot, David Osborne, Keith Wilkins and Will Willits.

In attendance: Erica Fothergill (Clerk/RFO)

### **Minutes**

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|  | The Chairman welcomed everyone to the virtual meeting and thanked them for attending.  |
|  | Cllr Nichols was re-elected as Chairman and completed the Declaration of Acceptance of Office |
|  | Cllr Flounders was re-elected as Vice-chairman and completed the Declaration of Acceptance of Office. |
|  | **Requests for dispensation** - none. |
|  | Public Open Forum - no members of the public were present. |
|  | **Apologies** for absence – None |
|  | **Declarations of Interest** – None  |
|  | Councillors completed the new Register of Interest received from West Northamptonshire Council |
|  | RESOLVED to approve the minutes of the virtual meeting of the Parish Council held on Monday 12 April 2021. |
|  | **Finance**: RESOLVED to approve the following: 1. April 2021 Year-end Bank reconciliation
2. April 2021 Year-end Receipts & Payments
3. Internal Auditor’s report. The auditor’s comments regarding updating the website subsequent to the upgrade, were noted and will be actioned.
4. 2021/22 Annual insurance quotation of £368.52 received from Came & Company.
5. Payments, listed in Addendum A.
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|  | It was RESOLVED to approve the Scheme of Delegation in terms of LGA1972 Section 101 - item (11), giving the Clerk authority to take decisions listed therein, in the event that the full Council is unable to meet in person. |
|  | It was RESOLVED to approve the following documents: 1. Asset Register.
2. Standing Orders.
3. Financial Regulations.
4. Financial Control Risk Assessment.
5. Finance Committee’s Terms of Reference
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|  | The following Policies were reviewed and approved.1. FOI Publication Scheme
2. Recording of Council Meetings
3. Press & Media Policy
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|  | The Police Representative reported that she had attended a recent Police/NCALC meeting, attended by 100 people. It is being planned for the first cohort of 14 officers to be in place by end August 2021. A Police web page will be added to NCALC’s website. |
|  | The Clerk provided a schedule detailing the cost of upgrading each of our 18 streetlights to LED, as well as a cost comparison with a similar sized village with LED lighting which showed an approximate annual saving of £500pa. The Clerk reported that there were currently no incentives/grants to assist with the switch to LED lighting. The Clerk was requested to obtain images showing the different shades of LED lighting available and to review reserves to establish whether any funds can be allocated to the upgrade.  |
|  | It was decided not to purchase a Royal British Legion VE Day Commemoration Tommy figure. |
|  | The Chairman reported that there will be no Community Speed Watch in 2021. |
|  | Although Council is concerned about the safety of children and road users at Everdon Outdoor Learning Centre and would urge caution, it is a matter for the Centre to resolve with the assistance of West Northamptonshire Council. |
|  | Correspondence – Noted. |
|  | The meeting closed at 7:14pm. The next meeting of the Parish Council will be held at 6:30pm on Monday 12 July 2021 in the village hall. |

Addendum A: **Payments** (Item 10.5)

Payments were made using the General Power of Competence

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| **Payee** | **Amount** | **Reason for payment** | **Method** |
| Clerk | £490.04 | Salary and expenses | BACS |
| Luke Costello | £220.00 | Mowing Inv. 1200 | BACS  |
| Northants ACRE | £35.00 | 2021/22 Annual Membership | BACS |
| Northants CALC | £448.05 | 2021/22 Annual Membership & audit | BACS |
| E.On | £75.96 | Maintenance | BACS |
| E.On | 271.82 | Electricity – Q4 2020/21 | BACS |
| ICO | £35.00 | Annual Data Protection Membership | S/O |
| Came & Company | £368.52 | 2021/22 Insurance premium | BACS |