**Everdon Parish Council**

## **Minutes of the Full Meeting of the Parish Council**

### Held on 14th February 2022 at 6:30pm in the Village Hall, High Street, Everdon.

**Present**:

Councillors: Kevin Nichols (Chairman), Shaen Linfoot, Peter Bowman, Ron Flounders, Will Willits, Keith Wilkins and David Osborne.

In attendance: Ruth Scott (Clerk/RFO) and Councillor Rupert Frost

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|  | The Chairman welcomed everyone to the meeting and thanked them for attending. |
|  | **Requests for dispensation** - none. |
|  | Public Open Forum: Councillor Rupert Frost had been in discussion with the Asset Management team regarding Everdon’s nomination of “The Plough” as an Asset of Community Value and suggested we resubmit our application with evidence from community groups. He supports our application and will continue to have a dialogue with the WNC team. Councillor Frost also confirmed the new cinema at Daventry would open in March. Councillors Gilford and Smith sent their apologies. |
|  | It was RESOLVED to approve the absence of Councillor Peter Cooper (Personal). |
|  | **Declarations of Interest** – None. |
|  | It was RESOLVED to approve the minutes of the meeting of the Parish Council held on Monday 10th January. |
|  | **Finance**  It was RESOLVED to approve the following:   1. January 2022 Bank reconciliation 2. January 2022 Receipts & Payments 3. Payments listed in Addendum A. 4. A letter has been sent to the bank by the banking signatories to change administrator to the new clerk as all digital attempts have been unsuccessful. 5. The Asset Register was approved and it was RESOLVED to remove one bench and one of the litter bins.   **ACTION:** Clerk to amend the Asset Register.   1. It was RESOLVED to continue with the current subscriptions.   **ACTION:** Councillor Osborne will look into reducing the costs for email addresses. |
|  | The draft Meeting Schedule for 2022/23 was approved. |
|  | The amended Financial Risk management Policy was approved. |
|  | Councillor Linfoot reported that there have been some thefts of caravans and trailers in the locality. |
|  | Progress is being made on the Asset Mapping project, however, there is only six weeks to complete the project and there are still many unknowns. The free subscription to Parish Online expires in August and as it will have a detailed plan of Everdon’s Assets the Council may want to subscribe. It will cost £60.  **ACTION:** Councillor Bowman will provide details on school transport for the village. |
|  | Planning: No planning applications have been received. |
|  | It was RESOLVED to resubmit the nomination form for “The Plough”. “The Plough Appreciation Group” is meeting on Thursday 17th February at 7.00pm.  **ACTION:** Councillor Bowman will ask for letters from other community interest groups who used The Plough to support a resubmission. |
|  | Councillor Flounders reported that progress had been made in trying to write the Village Design Statement without duplicating the Conservation Area Management Plan. There will be a further update in May 2022. |
|  | The village’s Platinum Jubilee Celebrations were suggested as:   * A “Street Party” on the village green on Sunday 5th June, 12.00 -5.00pm. Residents to provide their own chairs, tables, food, drink & bunting. Places will need to be booked in advance, subject to a donation to the Jubilee charity. Facilities will be available at the Outdoor Learning Centre. Formal details on the event will follow shortly. * A Quiz in the Village Hall on Friday 3rd June with light refreshments and bring your own drinks. Details to follow. * In accordance with previous jubilees, it was suggested bone china mugs be purchased on a pre-order basis and sold to residents. There will be an update at the March meeting.   **ACTION:** The working party will look into the logistics. |
|  | Highways had been to jet the drains on the Fawsley Road.  **ACTION:** Councillor Nichols will request Highways conduct a “walk around” the village. |
|  | Correspondence – noted. |
|  | Date of next meeting – The next meeting of the Parish Council will be held at 6:30pm on Monday 14th March 2022. The meeting closed at 7.40pm. |

**Addendum A: Payments (Item7.3)**

**The payments were made using the listed Powers**

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Addendum A: **January** **Payments** (Item 7.3)

**Payments were made using the listed powers**

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| **Payee** | **Amount** | **Reason for payment** | **Method** | **Powers** |
| December Payroll and Expenses | £ 442.36 | R. Scott’s Salary and expenses | BACS | LGA1972 s112 |
| E-On | £211.74 | Electricity 1/10/2021-30/11/2021 | BACS | Parish Council Act 1957 s3 |
| E-On | £75.96 | Maintenance | BACS | Parish Council Act 1957 s3 |
| NPower | £169.03 | Electricity 1/12/2021-31/12/2021 | BACS | Parish Council Act 1957 s3 |
| E-On | £28.16 | Maintenance – Photocell | BACS | Parish Council Act 1957 s3 |
| Ruth Scott’s Admin Expenses | £36.98 | Book of Condolence; Hand Sanitiser | BACS | LGA1972 S112 |

Payments for approval to be paid in February

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| **Payee** | **Amount** | **Reason for Payment** | **Method** | **Powers** |
| Ruth Scott Expenses | £38.98 | Printer Cartridges and Norton Antivirus Protection | BACS | LGA1972 S112 |