**Everdon Parish Council**

## **Minutes of the Full Meeting of the Parish Council**

### Held on 14th March 2022 at 6:30pm in the Village Hall, High Street, Everdon.

**Present**:

Councillors: Kevin Nichols (Chairman), Shaen Linfoot, Peter Bowman, Ron Flounders, Will Willits, Keith Wilkins, Peter Cooper and David Osborne.

In attendance: Ruth Scott (Clerk/RFO) and Councillor Rupert Frost

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|  | The Chairman welcomed everyone to the meeting and thanked them for attending. |
|  | **Requests for dispensation** - none. |
|  | Public Open Forum: Councillor Rupert Frost asked if we had received the “WNC Town and Parish Briefing”, it was confirmed that it had been received and provided a useful summary of activity. This will be produced monthly. Councillors Gilford and Smith sent their apologies. |
|  | None. |
|  | **Declarations of Interest** – None. |
|  | It was RESOLVED to approve the minutes of the meeting of the Parish Council held on Monday 14th February 2022. |
|  | **Finance:**  It was RESOLVED to approve the following:   1. February 2022 Bank reconciliation 2. February 2022 Receipts & Payments 3. Payments listed in Addendum A. 4. Internal Audit Plan 2021-22. 5. Review Effectiveness of Internal Audit 2021-22. Both policies to be reviewed again in June after this year’s audit process. |
|  | The Police Representative reported there had been little shared information, apart from persistent scammers calling for bank details and the theft of a number of portaloos. The monthly police meetings are still being delivered remotely. |
|  | The Asset Mapping Project has progressed well and West Northants assets have been logged on ‘Parish Online’ with a photograph and some detail. It is nearly complete. The Chairman thanked the Working Party for their hard work. |
|  | **Planning:** No planning applications have been received. |
|  | **LED Lighting Project:** It was RESOLVED to use Forde and McHugh as the contractor.  **ACTION: The Clerk will confirm the prices, guarantee period and timeline for the project. The Clerk will ascertain if the lights will be sensor driven or on a timer and report back.** |
|  | **The Plough:** 25 residents attended the recent meeting supporting The Plough and some progress is being made. Letters of support for the new ACV application are being collated.  **ACTION: Councillor Bowman will draft new documentation to support the ACV nomination.** |
|  | **Queens Platinum Jubilee:** 43 mugs had been requested. The minimum order is 72. This would mean 31 additional mugs would need to be sold, which may be unlikely.  **ACTION: The Clerk will see if a lower minimum order of 50 is acceptable, otherwise an order of 72 will be placed**.  The Parish Council has given permission for the residents to use the village green for a picnic on 5th June to celebrate, as a “People’s Picnic”.  The Chairman is liaising with the Village Hall Committee over other arrangements. Promotion of the event will be via a leaflet which is planned to be delivered to all residents in April, when there will be a further update. |
|  | There has been a request to ‘tidy up’ the footpaths and cut back hanging trees in the High Street.  **ACTION: The Chairman will liaise with Highways.** |
|  | The mowing contractor had sent a revised cutting schedule amending the dates agreed in November. The cuts before the Jubilee and Fete are too early. The contractor has committed to try and cut the Green just prior to the Jubilee.  **ACTION: If mowing closer to the event dates are not possible with our contractor, Councillors Nichols and Osborne will review and ask if local residents might support with an additional cut.** |
|  | Correspondence – ACRE “How green is your Community” and West Northants “Public Spaces Consultation” were noted. |
|  | **Date of next meeting – The Full Meeting of the Parish Council will be held at 6.00pm on Monday 11th April 2022. This will be followed by the Annual Parish Meeting at 7.15pm. The meeting closed at 7.30pm.** |

**Addendum A: Payments (Item7.3)**

**The payments were made using the listed Powers**

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Addendum A: **February Payments** (Item 7.3)

**Payments were made using the listed powers**

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| **Payee** | **Amount** | **Reason for payment** | **Method** | **Powers** |
| February Payroll and Expenses | £ 442.36 | R. Scott’s Salary and expenses | BACS | LGA1972 s112 |
| Ruth Scott Expenses | £38.98 | Printer Cartridges and Norton Antivirus Protection | BACS | LGA1972 S112 |

Payments approved to be paid in March

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| Payee | Amount | Reason for Payment | Method | Powers |
| Glasdon | £1312.78 | Purchase of 2 new benches | BACS | LGA 1972 s137 |
| F.J.C. Leatherland and Son | £1905.60 | Removal of old benches, excavating and installation of new benches | BACS | LGA 1972 s111 |
| NCALC | £30.00 | Year End Accounts Training | BACS | LGA 1972 s112 |
| E-On | £25.37 | Repair, Bethel Lane | BACS | Parish Council Act 1957 s3 |
| ACRE | £35.00 | Annual membership | BACS | LGA 1972 s143 |