# **Everdon Parish Council**

## **Minutes of the Full Meeting of the Parish Council**

### Held on 11 April 2022 at 6:00pm in the Village Hall, High Street Everdon.

**Present**:

Councillors Kevin Nichols (Chairman), Peter Bowman, Peter Cooper, Ron Flounders, David Osborne, Keith Wilkins and Will Willits.

In attendance: Ruth Scott (Clerk/RFO)

**Minutes**

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|  | The Chairman welcomed everyone to the meeting and thanked them for attending. |
|  | **Requests for dispensation** - none. |
|  | Public Open Forum - no members of the public were present. |
|  | It was RESOLVED to approve the absence of Councillor Linfoot (Personal). |
|  | **Declarations of Interest** – None. |
|  | It was RESOLVED to approve the minutes of the meeting of the Parish Council held on Monday 14th March 2022. |
|  | **Finance**: It was RESOLVED to approve the following:   1. March 2022 Year-end Bank reconciliation 2. March 2022 Year-end Receipts & Payments 3. 2021/22 Annual Accounts 4. The continued use of online payments, in terms of paragraph 6.9 of the Council’s Financial Regulations 5. Continued use of Northants CALC as the Council’s Data Protection Officer and internal audit service. 6. Payments, listed in Addendum A. Plus three invoices received after the publication of the agenda listed below. |
|  | The Council thanked the Clerk for the smooth operation of her first audit.  The following Audit 2021/22 documents were reviewed and approved:   1. Certificate of Exemption (by virtue of the council’s income being below £25,000), Section 9 of the Local Audit (Smaller Authorities) 2015; 2. Section 1, Annual Governance Statement; 3. Section 2, Accounting Statement; 4. Explanation of variances. 5. Payments that exceeded £100; 6. Continuing Contract and Statutory Duty Payments; 7. Continuation of subscriptions; |
|  | **Planning** -Councillors reviewed and supported application WND/2022/0266 subject to a suitable replacement being planted. |
|  | The Police Representative was not in attendance and so no update was available. |
|  | Feedback is that residents are happy with the mowing and there have been positive comments. There is an issue with some motorists not respecting the boundaries of the Village Green, resulting in the erosion of a 15cm edge of grass at the bottom right hand corner. A sign will be put in place and the situation reviewed in July.  **ACTION: The Chairman will produce a laminated sign reminding drivers to keep off the grass.** |
|  | **LED Lighting:** The Clerk reported on queries from the previous meeting:   * Truforce lamps are guaranteed for 12 months and 2 years for the new lanterns, all from date of installation. Maintenance charges would apply to existing items that would not be replace i.e. light sensor (photocell), time switch, lantern body, internal wiring, lantern lens etc. * The lights are on a sensor (dusk till dawn) - this is the photocell part which is the part we most commonly replace. This is not being replaced as part of the conversion so we may have the same number of call outs to replace these. Using this year as an example, we have paid E-on for 3 call outs and repairs which have cost £25 approx. A total of £325, If the same happened with Forde and McHugh the cost would be £550 approx. E-On cannot support the maintenance in the long term. * Installation would be between 12-14 weeks from placing the order, but this may be extended due component shortages.   It was RESOLVED to go ahead with the conversion.  **ACTION: Clerk to order the conversion with Forde and McHugh.** |
|  | **Platinum Jubilee Plans:** A leaflet advertising The People’s Picnic on Sunday 5th June will be circulated providing details of this village event.  It was RESOLVED to order 72 mugs with the expectation that there will be an additional 21 purchased.  **ACTION: Clerk to order 72 mugs.**  Residents with mowing equipment have offered to cut the grass just before the Jubilee weekend should our usual contractor be unable to. Councillors will support as required. |
|  | Correspondence – None. |
|  | The meeting closed at 6.45pm. The Annual Meeting of the Parish Council will be held at **6:30pm on Monday 9th May 2022.** |

Addendum A: **March** **Payments** (Item 7.6)

**Payments were made using the listed powers**

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| Payee | Amount | Reason for Payment | Method | Powers |
| March Payroll and Expenses | £ 442.36 | R. Scott’s Salary and expenses | BACS | LGA1972 s112 |
| Glasdon | £1311.78 | Purchase of 2 new benches | BACS | LGA 1972 s137 |
| F.J.C. Leatherland and Son | £1905.60 | Removal of old benches, excavating and installation of new benches | BACS | LGA 1972 s111 |
| NCALC | £30.00 | Year End Accounts Training | BACS | LGA 1972 s112 |
| ACRE | £35.00 | Annual membership | BACS | LGA 1972 s143 |

Payments for approval to be paid in April

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| Payee | Amount | Reason for Payment | Method | Powers |
| E-On\* | £25.37 | Repair, Bethel Lane | BACS | Parish Council Act 1957 s3 |
| Luke Costello | £264.00 | Mowing Inv. 1490 | BACS | HA1980 s96 (4) |
| Image it! | £117.50 | Newsletter printing | BACS | LGA1972 s143 |
| Luke Costello  (HGM) | £264.00 | Mowing Invoice 0012 | BACS | HA1890 s96(4) |
| Npower | £462.58 | Electricity 1.1.2022-31.03.2022 | BACS | Parish Council Act 1957 s3 |

\* *This payment request was requested for payment in March but did not go through the bank account and will be re-processed in April.*