# **Everdon Parish Council**

## **Minutes of the Full Meeting of the Parish Council**

### Held on 9th May 2022 at 6:30pm in the Village Hall, High Street Everdon.

**Present**:

Councillors Kevin Nichols (Chairman), Shaen Linfoot, Peter Bowman, Peter Cooper, Ron Flounders, David Osborne, Keith Wilkins and Will Willits.

In attendance: Ruth Scott (Clerk/RFO)

**Minutes**

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|  | The Chairman welcomed everyone to the meeting and thanked them for attending. |
|  | Cllr Nichols was re-elected as Chairman and completed the Declaration of Acceptance of Office |
|  | Cllr Flounders was re-elected as Vice-chairman and completed the Declaration of Acceptance of Office. |
|  | Councillors reviewed their Register of Interest forms and no amendments were required. |
|  | Apologies - Unitary Councillor Frost sent his apologies. |
|  | **Declarations of Interest** – None. |
|  | It was RESOLVED to approve the minutes of the meeting of the Parish Council held on Monday 11th April 2022. |
|  | **Finance**: It was RESOLVED to approve the following:   1. April 2022 Bank reconciliation 2. April 2022 Receipts & Payments 3. The Parish Council approved the continuing General Power of Competency and noted the limitations until the Clerk is qualified. 4. Councillor Wilkins was approved as the continuing Internal Financial Controller. 5. Payments listed in Addendum A were approved together with the change of trading name for Luke Costello to LC Hedging and Grass Maintenance (HGM) was noted. 6. The 2022-23 Continuing and Statutory Payments were approved. 7. The 2022-23 Subscriptions were approved. |
|  | **Planning** –No new applications. |
|  | The Police Representative reported there had been a bike marking for security event on Saturday 7th May in Farthingstone which was well organised by West Northants Council. Burglaries are down 50% in Northamptonshire & the support of victims is a priority for the police. The Police Liaison Representative for 2022-23 needs to be elected and this will be made at the June meeting. |
|  | It was RESOLVED to approve the following documents:   1. Standing Orders. 2. Authority delegated to the Clerk in terms of LGA 1972 S101. 3. Financial Regulations. 4. Finance Committee’s Terms of Reference.   The Asset Register will be amended and presented to the Council for approval in June. |
|  | The following Policies were reviewed and approved:  1. FOI Publication Scheme 2. FOI Complaints Procedure 3. Recording of Council Meetings 4. Press & Media Policy |
|  | Village Fete: It was approved to offer the use of the Village Green for the Fete on August 29th. |
|  | It was RESLOVED to use Zurich for the Council’s insurance committing to a three-year contract costing £449.13 per annum. Approval was given for payment to be made, if required, before the start of the policy on 1st June. |
|  | The Plough: Councillor Bowman is working on the ACV nomination. |
|  | Village Design Statement: Councillor Flounders is working on the draft document and this will be discussed further at the September meeting. |
|  | Platinum Jubilee: Flyers promoting the ‘Peoples’ Picnic’ on 5th June will be distributed this week. |
|  | Correspondence – Highways have confirmed essential repairs to the culverts on Fawsley Road resulting in the road closure 4-25 July 2022. Information has been put on the website and will also appear on the village Facebook page. |
|  | The meeting closed at 7.05pm. The next meeting of the Parish Council will be held at **6:30pm on Monday 13th June 2022.** |

Addendum A: **April Payments** (Item 7.5)

**Payments were made using the listed powers**

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| Payee | Amount | Reason for Payment | Method | Powers |
| April Payroll and Expenses | £ 442.36 | R. Scott’s Salary and expenses | BACS | LGA1972 s112 |
| E-On\* | £25.37 | Repair, Bethel Lane | BACS | Parish Council Act 1957 s3 |
| Luke Costello | £264.00 | Mowing Inv. 1490 | BACS | HA1980 s96 (4) |
| Image it! | £117.50 | Newsletter printing | BACS | LGA1972 s143 |
| Insignia | £517.54 | Jubilee Mugs | BACS | S137 |
| N Power | £462.58 | Electricity 1.1.2022-31.03.2022 | BACS | Parish Council Act 1957 s3 |
| Luke Costello (HGM) | £264.00 | Mowing Invoice 0012 | BACS | HA1980 s96 (4) |

\* *This payment request was requested for payment in March but did not go through the bank account and will be re-processed in April.*

Payments for approval to be paid in May

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| Payee | Amount | Reason for Payment | Method | Powers |
| HGM (Luke Costello) | £264.00 | Mowing Inv.0035 | BACS | HA1980 s96 (4) |
| E-On | £75.96 | Maintenance | BACS | Parish Council Act 1957 s3 |