# **Everdon Parish Council**

## **Minutes of the Full Meeting of the Parish Council**

### Held on 13th June 2022 at 6:30pm in the Village Hall, High Street Everdon.

**Present**:

Councillors Kevin Nichols (Chairman), Shaen Linfoot, Peter Bowman, Ron Flounders, David Osborne and Keith Wilkins.

In attendance: Ruth Scott (Clerk/RFO)

**Minutes**

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|  | The Chairman welcomed everyone to the meeting and thanked them for attending. |
|  | **Requests for dispensation** – none. |
|  | **Public Open Forum** – A member of the public attended, he had been involved in the recent deployment of the defibrillator. He had called 999 and they had been unable to give him the code so he had wrenched the door open. Councillor Osborne explained that there had already been a 999 call from a doctor attending the incident, who was advised of the access code to the defibrillator. Once the code has been disclosed, the operator assumes the unit is no longer available. The member of public also suggested that sundry additional equipment should be available within the defibrillator box, including scissors & spare pads. |
|  | It was RESOLVED to approve the absence of Councillor Cooper (Health) and Councillor Willits (Holiday). Unitary Councillor Frost sent his apologies. |
|  | **Declarations of Interest** – None. |
|  | It was RESOLVED to approve the minutes of the meeting of the Parish Council held on Monday 9th May 2022. |
|  | **Finance**: It was RESOLVED to approve the following:   1. May 2022 Bank reconciliation 2. May 2022 Receipts & Payments 3. Payments listed in Addendum A below 4. The 2022-23 Asset Register was approved |
|  | The Policies below were reviewed and approved:   1. Internal Audit Plan 2. Review Effectiveness of Internal Audit 3. Risk Assessment – including Financial Control 4. GDPR Data Protection Policies:  * Data Protection Policy * Records Retention Policy * Data Breach Policy * Subject Access Request Procedure * Councillors Security Compliance checklist |
|  | No planning applications were received. |
|  | Councillor Linfoot was re-elected as the Police Representative. |
|  | The Police Representative reported there had been some local thefts from out-buildings. The Beat Bus will be at Farthingstone next week. Councillor Linfoot will attend the Police Liaison Annual Meeting on 27th June. |
|  | The Councillors were concerned that it had taken over a week for the defibrillator to be available after deployment. Following the recent issues, it was RESOLVED to put the access code for the unit on the outside of the box and write the village’s name and the Clerk’s telephone number on the defibrillator.  **ACTION:** Following up on comments about additional equipment and deployment concerns, Councillor Osborne will contact the Community Response Team at East Midlands Ambulance Service to invite them to present to the Council regarding any updates on processes and equipment. |
|  | It was RESOLVED to review the nomination of The Plough as an Asset of Community Value in six months. |
|  | Despite poor weather, the village Platinum Jubilee celebrations went ahead. The Church kindly allowed the ’People’s Picnic’ to relocate there. In the afternoon the weather improved sufficiently for the planned activities to take place on the Green. Councillor Nichols is still distributing the mugs and should have all the money collected by the next meeting. |
|  | **Correspondence:**  Highways have postponed the essential repairs to the culverts on Fawsley Road.  Gigaclear have offered 1 free 900mbps business package to a community hub within the village. It was decided that this offer should be passed on to the Village Hall Committee.  Kier have been awarded the Highways contract with West Northants Council for the next 7 years. |
|  | The meeting closed at 7.25pm. The next meeting of the Parish Council will be held at **6:30pm on Monday 11th July 2022.** |

Addendum A: **May Payments** (Item 7.3)

**Payments were made using the listed powers**

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| Payee | Amount | Reason for Payment | Method | Powers |
| May Payroll and Expenses | £ 464.86 | R. Scott’s Salary and expenses | BACS | LGA1972 s112 |
| HGM (Luke Costello) | £264.00 | Mowing Inv.0035 | BACS | HA1980 s96 (4) |
| E-On | £75.96 | Maintenance | BACS | Parish Council Act 1957 s3 |
| ICO | £35.00 | Data Protection Fee | DD | Data Protection Regulations 2018 s31(1)(a) |
| Zurich | £449.13 | Insurance Inv.514914596 | BACS | LGA1972 s111 |
| 123-Reg | £258.36 | Emails x 6 | DD | LGA1972 s143 |