

# EVERDON PARISH COUNCIL

Clerk: Mrs Ruth Scott

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Chairman: Cllr. Kevin Nichols

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## Notice for Council Members:

You are hereby summoned to attend the full meeting of Everdon Parish Council.

Venue: Village Hall, High Street, Everdon on Monday 24<sup>th</sup> April 2023.

Time: At 6:00pm for the purpose of transacting the following business:

**Members of the public and press are invited to attend and may address the Council at its Open Forum.**

## Agenda

1.	Welcome.
2.	To consider requests for dispensation from members of the Council.
3.	<b>Public Open Forum</b> In terms of paragraphs 3d to 3k of our Standing Orders (available on the Council's website), a member of the public is entitled to speak only once on agenda items, for no longer than 3 minutes. The total period of time for public participation, which is at the Chairman's discretion, shall not exceed 10 minutes.
4.	To approve apologies for absence.
5.	To receive Members' Declarations of Interest for items on the agenda.
6.	To approve the minutes of the Meeting of the Parish Council held on Monday 6th March 2023.
7.	<b>Finance:</b> To review and approve the following documents: <ol style="list-style-type: none"><li>1. March 2023 Year-end Bank reconciliation</li><li>2. March 2023 Year-end Receipts &amp; Payments</li><li>3. Payments listed in Addendum A below</li><li>4. 2022/23 Annual Accounts</li><li>5. To reapprove the continued use of online payments, in terms of paragraph 6.9 of the Council's Financial Regulations.</li><li>6. To reapprove use of Northants CALC as the Council's Data Protection Officer and internal audit service.</li></ol>
8.	<b>Audit 2022/23:</b> To review and approve the following documents: <ol style="list-style-type: none"><li>1. Certificate of Exemption (by virtue of the council's income being below £25,000), Section 9 of the Local Audit (Smaller Authorities) 2015.</li><li>2. Section 1, Annual Governance Statement.</li><li>3. Section 2, Accounting Statement;</li><li>4. Explanation of variances.</li></ol>

9.	<b>Planning:</b> To discuss current Planning Applications. WND/2023/0198 Bramley Bank, Stubbs Road NN11 3BN – single storey rear extension. WND/2023/0216 Three Ways, High Street. NN11 3BL – demolition and replacement of building. To include an update on the enforcement of works at Halifax Lodge.
10.	To receive an update on the recent meeting with the PCC.
11.	To receive the Police Representative's Update.
12.	To discuss LED Lighting.
13.	To discuss Permissive footpaths and ER13.
14.	To receive an update on the SIDs machine repair.
15.	To receive an update on Highways.
16.	To receive an update on the village's Coronation Plans.
17.	Correspondence.
18.	<b>Date of next meeting – The Annual Meeting of the Parish Council will be held at 6.30pm on Monday 15<sup>th</sup> May 2023.</b>

Addendum A: March Payments (Item 7.3)

**Payments were made using the listed powers**

Payee	Amount	Reason for Payment	Method	Powers
March Payroll and Expenses	£498.06	R. Scott's Salary and expenses	BACS	LGA1972 s112
CPRE	£36.00	Annual Membership	BACS	LGA 1972 s143
HGM (Luke Costello)	£264.00	Mowing Inv. 0264	BACS	HA1980 s96 (4)

**Payments for approval to be paid in April**

Payee	Amount	Reason for Payment	Method	Powers
NCALC	£541.77	Subscription, audit fee and ICO Officer fee	BACS	LGA 1972 s143
April Payroll and Expenses	£ 483.00	R. Scott's Salary and expenses (inc. annual increase)	BACS	LGA1972 s112
npower	£79.47	Electricity supply for LED lighting.	BACS	Parish Council Act 1957 s3
HGM (Luke Costello)	£264.00	Mowing Inv. 287	BACS	HA1980 s96 (4)

Signed by: *Ruth Scott*

Clerk / Responsible Financial Officer  
Everdon Parish Council  
Issued: **18/04/2023**