

EVERDON PARISH COUNCIL

Clerk: Mrs Ruth Scott

Chairman: Cllr. Kevin Nichols

2 Broadwater Lane

Towcester

Northamptonshire NN12 6YF.

Email: clerk@everdonpc.co.uk

Website: <https://everdonpc.co.uk/Clerk>:

Notice for Council Members:

You are hereby summoned to attend the Annual Parish Council Meeting of Everdon Parish Council.

Venue: Village Hall, High Street, Everdon on Monday 15th May 2023.

Time: At 6:30pm for the purpose of transacting the following business:

Members of the public and press are invited to attend and may address the Council at its Open Forum.

Agenda

1.	Welcome.
2.	To elect a Chairman and complete the Declaration of Acceptance of Office.
3.	To elect a Vice-Chairman and complete the Declaration of Acceptance of Office.
4.	Public Open Forum In terms of paragraphs 3d to 3k of our Standing Orders (available on the Council's website), a member of the public is entitled to speak only once on agenda items, for no longer than 3 minutes. The total period of time for public participation, which is at the Chairman's discretion, shall not exceed 10 minutes
5.	To review and record any changes to Councillors' Register of Interests.
6.	To approve apologies for absence.
7.	To receive Members' Declarations of Interest and any requests for dispensation for items on the agenda.
8.	To approve the minutes of the Meeting of the Parish Council held on Monday 24 th April 2023.
9.	Finance: To review and approve the following: 1. April 2023 Bank reconciliation. 2. April 2023 Receipts & Payments. 3. The use of the General Power of Competency. 4. Councillor Wilkins continuing as Internal Financial Controller in line with Financial Regulations. 5. Payments listed in Addendum A below. 6. 2023-24 Continuing and Statutory Payments.
10.	Planning: To discuss current Planning Applications.
11.	To receive the Police Representative's Update.
12.	To review and approve the following documents: 1. Asset Register 2023-24. 2. Standing Orders.

	3. Authority delegated to the Clerk in terms of LGA1972 Section 101. 4. Financial Regulations. 5. Finance Committee's Terms of Reference.
13.	To review the following Policies: 1. FOI Requests and Publication Scheme. 2. FOI Complaints Procedure. 3. Recording of Council Meetings. 4. Press & Media Policy.
14.	Village Fete: Approval for the use of the Village Green on August 28 th .
15.	To receive an update on Highway matters.
16.	To review the insurance premium for 2023-24.
17.	To receive an update on the repair of the SIDs machine.
18.	To receive an update on the change of email addresses.
19.	Correspondence.
20.	Date of next full meeting of the Parish Council will be held at 6.30pm on Monday 19th June 2023.

Addendum A: April Payments (Item 7.3)

Payments were made using the listed powers

Payee	Amount	Reason for Payment	Method	Powers
NCALC	£541.77	Subscription, audit fee and ICO Officer fee	BACS	LGA 1972 s143
April Payroll and Expenses	£ 483.00	R. Scott's Salary and expenses	BACS	LGA1972 s112
npower	£79.47	Electricity supply for LED lighting.	BACS	Parish Council Act 1957 s3
HGM (Luke Costello)	£264.00	Mowing Inv. 287	BACS	HA1980 s96 (4)

Payments for approval to be paid in May

Payee	Amount	Reason for Payment	Method	Powers
HGM (Luke Costello)	£264.00	Mowing Inv. 312	BACS	HA1980 s96 (4)
ICO	£35.00	Data Protection Office Fee	DD	Data Protection Reg. 2018 s31
May Payroll and Expenses	£527.29	R.Scott's Salary and expenses	BACS	LGA1972 s112

Signed by: Ruth Scott

Clerk / Responsible Financial Officer
Everdon Parish Council
Issued: 9/05/2023