

Everdon Parish Council

Minutes of the Full Meeting of the Parish Council

Held on 15th May 2023 at 6:30pm in the Village Hall, High Street Everdon.

Present:

Councillors Kevin Nichols (Chairman), Shaen Linfoot, Peter Bowman, Ron Flounders and David Osborne.

Absent: Councillor Peter Cooper.

In attendance: Ruth Scott (Clerk/RFO)

Minutes

1.	The Chairman welcomed everyone to the meeting and thanked them for attending.
2.	Cllr Nichols was re-elected as Chairman and completed the Declaration of Acceptance of Office.
3.	Cllr Flounders was re-elected as Vice-chairman and completed the Declaration of Acceptance of Office.
4.	Public Open Forum. Two members of the public were present but did not wish to speak.
5.	Councillors reviewed their Register of Interest forms and Councillor Linfoot amended her form.
6.	Apologies – It was RESOLVED to approved apologies for absence received from Councillors Wilkins and Willits (Personal). The Unitary Councillors extended their apologies.
7.	Declarations of Interest – None.
8.	It was RESOLVED to approve the minutes of the meeting of the Parish Council held on Monday 24 th April 2023.
9.	Finance: It was RESOLVED to approve the following: <ol style="list-style-type: none">1. April 2023 Bank reconciliation.2. April 2023 Receipts & Payments.3. The Parish Council confirmed it retained General Power of Competency.4. Councillor Wilkins was approved as the continuing Internal Financial Controller.5. Payments listed in Addendum A and the annual subscription to ACRE for £42.00 and an additional invoice from HGM for Invoice 329 for £264.00.6. The 2023-24 Continuing and Statutory Payments were approved.
10.	Planning – No new applications.

11.	The Police Representative reported there has been investment in the Fire Service with 8 new engines across the county and 12 additional firefighters have been recruited. The Police Liaison Representative for 2023-24 needs to be elected and this will be made at the June meeting.
12.	It was RESOLVED to approve the following documents: 1. Asset Register 2. Standing Orders. 3. Authority delegated to the Clerk in terms of LGA 1972 S101. 4. Financial Regulations. 5. Finance Committee's Terms of Reference.
13.	The following Policies were reviewed and approved: 1. FOI Publication Scheme 2. FOI Complaints Procedure 3. Recording of Council Meetings 4. Press & Media Policy
14.	Village Fete: It was agreed to offer the use of the Village Green for the Fete on August 28 th .
15.	The Clerk reported that WNC's drainage expert had visited site on 2 nd May and agreed to clear the drains this work should be completed in the next 2-3 months.
16.	It was RESOLVED to approve the continuing contract with Zurich Insurance for 2023-24 at £477.10.
17.	Due to Councillor Peter Cooper's absence there was no update on the repair to the SID machine.
18.	It was agreed to change over the email and use only the new Gmail addresses from Tuesday 16 th May. Access to the old 123-Reg addresses will be lost on 29 th May so Councillors need to forward key emails to the Gmail account and advise regular contacts of the change of address.
19.	Correspondence – None.
20.	The meeting closed at 6.55pm. The next meeting of the Parish Council will be held at 6:30pm on Monday 19th June 2023.

Addendum A: April Payments (Item 7.5)

Payments were made using the listed powers

Payee	Amount	Reason for Payment	Method	Powers
NCALC	£541.77	Subscription, audit fee and ICO Officer fee	BACS	LGA 1972 s143
April Payroll and Expenses	£ 483.00	R. Scott's Salary and expenses (inc. annual increase)	BACS	LGA1972 s112

npower	£79.47	Electricity supply for LED lighting.	BACS	Parish Council Act 1957 s3
HGM (Luke Costello)	£264.00	Mowing Inv. 287	BACS	HA1980 s96 (4)

Payments for approval to be paid in May

Payee	Amount	Reason for Payment	Method	Powers
HGM (Luke Costello)	£264.00	Mowing Inv. 312	BACS	HA1980 s96 (4)
HGM (Luke Costello)	£264.00	Mowing Inv. 329	BACS	HA1980 s96 (4)
ICO	£35.00	Data Protection Office Fee	DD	Data Protection Reg. 2018 s31
Zurich Insurance	£477.10	Annual Insurance premium	BACS	LGA1972 s111
May Payroll and Expenses	£527.29	R.Scott's Salary and expenses	BACS	LGA1972 s112
ACRE	£42.00	Annual Subscription	BACS	LGA1972 s111