

EVERDON PARISH COUNCIL

Clerk: Mrs Ruth Scott

Chairman: Cllr. Kevin Nichols

2 Broadwater Lane

Towcester

Northamptonshire NN12 6YF.

Email: clerk@everdonpc.co.uk

Website: <https://everdonpc.co.uk/Clerk>:

Notice for Council Members:

You are hereby summoned to attend the full meeting of Everdon Parish Council.

Venue: Village Hall, High Street, Everdon on Monday 19th June 2023.

Time: At 6:30pm for the purpose of transacting the following business:

Members of the public and press are invited to attend and may address the Council at its Open Forum.

Agenda

1.	Welcome.
2.	To consider requests for dispensation from members of the Council.
3.	Public Open Forum In terms of paragraphs 3d to 3k of our Standing Orders (available on the Council's website), a member of the public is entitled to speak only once on agenda items, for no longer than 3 minutes. The total period of time for public participation, which is at the Chairman's discretion, shall not exceed 10 minutes.
4.	To approve apologies for absence.
5.	To receive Members' Declarations of Interest for items on the agenda.
6.	To approve the minutes of the Meeting of the Parish Council held on Monday 15 th May 2023.
7.	Finance: To review and approve the following documents: 1. May 2023 Bank reconciliation 2. May 2023 Receipts & Payments 3. Payments listed in Addendum A below
8.	To review and approve the Policies: 1. Internal Audit Plan 2. Review Effectiveness of Internal Audit 3. Risk Assessment – including Financial Control 4. GDPR Data Protection Policies: <ul style="list-style-type: none">• Data Protection Policy• Records Retention Policy• Data Breach Policy• Subject Access Request Procedure• Councillors Security Compliance checklist
9.	Planning: To discuss current Planning Applications.

10.	To elect the Police Representative Liaison for 2023-24.
11.	To receive the Police Representative's Update.
12.	To receive an update on the SIDs machine.
13.	Correspondence.
14.	Date of next meeting – The next meeting of the Parish Council will be held at 6.30pm on Monday 10th July 2023.

Addendum A: May Payments (Item 7.3)

Payments were made using the listed powers

Payee	Amount	Reason for Payment	Method	Powers
HGM (Luke Costello)	£264.00	Mowing Inv. 312	BACS	HA1980 s96 (4)
HGM (Luke Costello)	£264.00	Mowing Inv. 329	BACS	HA1980 s96 (4)
ICO	£35.00	Data Protection Office Fee	DD	Data Protection Reg. 2018 s31
Zurich Insurance	£477.10	Annual Insurance premium	BACS	LGA1972 s111
May Payroll and Expenses	£527.29	R.Scott's Salary and expenses	BACS	LGA1972 s112
ACRE	£42.00	Annual Subscription	BAVS	LGA1972 s111

Payments for approval to be paid in June

Payee	Amount	Reason for Payment	Method	Powers
HGM (Luke Costello)	£264.00	Mowing Inv. 357	BACS	HA1980 s96 (4)

Signed by: *Ruth Scott*

Clerk / Responsible Financial Officer
Everdon Parish Council
Issued: **13/06/2023**