

# Everdon Parish Council

## Minutes of the Full Meeting of the Parish Council

Held on 19<sup>th</sup> June 2023 at 6:30pm in the Village Hall, High Street Everdon.

### Present:

Councillors Kevin Nichols (Chairman), Shaen Linfoot, Peter Cooper, Keith Wilkins, Will Willits, Peter Bowman, Ron Flounders and David Osborne.

In attendance: Ruth Scott (Clerk/RFO)

### Minutes

1.	The Chairman welcomed everyone to the meeting and thanked them for attending.
2.	<b>Requests for dispensation</b> – none.
3.	<b>Public Open Forum</b> – Unitary Councillors Frost and Smith attended. Farthingstone Golf Club redevelopment is at Planning Committee on 20 <sup>th</sup> June, Councillor Smith asked for Councillors comments and all expressed concern about the traffic - not just during construction, but ongoing with guests and service deliveries as the 60 accommodation units would incur more vehicle traffic and servicing than the current golf club. The condition of the roads around the area is already poor and the increase in traffic will add to this. Councillor Smith also said he would make enquiries pertaining to the ongoing Enforcement conditions at Halifax Lodge.
4.	<b>Apologies</b> – None.
5.	<b>Declarations of Interest</b> – None.
6.	It was RESOLVED to approve the minutes of the meeting of the Parish Council held on Monday 15 <sup>th</sup> May 2023.
7.	<b>Finance:</b> It was RESOLVED to approve the following: 1. May 2023 Bank reconciliation. 2. May 2023 Receipts & Payments. 3. Payments listed in Addendum A below.
8.	The Policies below were reviewed and approved: 1. Internal Audit Plan 2. Review Effectiveness of Internal Audit 3. Risk Assessment – including Financial Control 4. GDPR Data Protection Policies: <ul style="list-style-type: none"><li>• Data Protection Policy</li><li>• Records Retention Policy</li><li>• Data Breach Policy</li><li>• Subject Access Request Procedure</li><li>• Councillors Security Compliance checklist</li></ul>

9.	<p>Planning Application WND/2023/0042 20 Stubbs Road was discussed and it was RESOLVED to object to the current proposals as they are not in keeping with conservation area requirements.</p> <p>ACTION: The Clerk is to write to the Planning Department and lodge comments on the Planning portal.</p> <p>It was noted that WND/2023/0155 Farthingstone Golf Club redevelopment goes to panel on 20<sup>th</sup> June 2023 and that Council's comments were communicated to Councillor Smith under Item 3.</p>
10.	It was RESOLVED to re-elect Councillor Linfoot as the Police Representative.
11.	The Police Representative said there was little to report other than several local vehicle thefts and valuables stolen from vehicles.
12.	The SID machine has been repaired, reinstalled and is working correctly. The repair cost of £150 approximately and carriage will be £55 the invoices will be sent to the Clerk via Councillor Cooper.
13.	<b>Correspondence:</b> None.
14.	The meeting closed at 7.20pm. The next meeting of the Parish Council will be held at <b>6:30pm on Monday 10<sup>th</sup> July 2023.</b>

#### Addendum A: May Payments (Item 7.3)

#### **Payments were made using the listed powers**

Payee	Amount	Reason for Payment	Method	Powers
HGM (Luke Costello)	£264.00	Mowing Inv. 312	BACS	HA1980 s96 (4)
HGM (Luke Costello)	£264.00	Mowing Inv. 329	BACS	HA1980 s96 (4)
ICO	£35.00	Data Protection Office Fee	DD	Data Protection Reg. 2018 s31
Zurich Insurance	£477.10	Annual Insurance premium	BACS	LGA1972 s111
May Payroll and Expenses	£527.29	R. Scott's Salary and expenses	BACS	LGA1972 s112
ACRE	£42.00	Annual Subscription	BAVS	LGA1972 s111

#### **Payments for approval to be paid in June**

Payee	Amount	Reason for Payment	Method	Powers
June Payroll and Expenses	£483.00	R. Scott's Salary and expenses	BACS	LGA1972 s112
HGM (Luke Costello)	£264.00	Mowing Inv. 357	BACS	HA1980 s96 (4)