

EVERDON PARISH COUNCIL

Clerk: Mrs Ruth Scott

Chairman: Cllr. Kevin Nichols

2 Broadwater Lane

Towcester

Northamptonshire NN12 6YF.

Email: clerk@everdonpc.co.uk

Website: <https://everdonpc.co.uk/Clerk>:

Notice for Council Members:

You are hereby summoned to attend the Annual Parish Council Meeting of Everdon Parish Council.

Venue: Village Hall, High Street, Everdon on Monday 13th May 2024.

Time: At 6:30pm for the purpose of transacting the following business:

Members of the public and press are invited to attend and may address the Council at its Open Forum.

Agenda

1.	Welcome.
2.	To elect a Chairman and complete the Declaration of Acceptance of Office.
3.	To elect a Vice-Chairman and complete the Declaration of Acceptance of Office.
4.	Public Open Forum In terms of paragraphs 3d to 3k of our Standing Orders (available on the Council's website), a member of the public is entitled to speak only once on agenda items, for no longer than 3 minutes. The total period of time for public participation, which is at the Chairman's discretion, shall not exceed 10 minutes
5.	To review and record any changes to Councillors' Register of Interests.
6.	To approve apologies for absence.
7.	To receive Members' Declarations of Interest and any requests for dispensation for items on the agenda.
8.	To approve the minutes of the Meeting of the Parish Council held on Monday 8 th April 2024.
9.	Finance: To review and approve the following: 1. April 2024 Bank reconciliation. 2. April 2024 Receipts & Payments. 3. Payments listed in Addendum A below. 4. 2023/24 Annual Accounts summary. 5. The continuing use of the General Power of Competency. 6. Councillor Wilkins continuing as Internal Financial Controller in line with Financial Regulations. 7. 2024-25 Continuing and Statutory Payments.
10.	Planning: To discuss current Planning Applications.
11.	To discuss maintenance of the pathways in the village.
12.	Audit 2023/24: To review and approve the following documents:

	<ol style="list-style-type: none"> 1. Certificate of Exemption (by virtue of the council's income being below £25,000), Section 9 of the Local Audit (Smaller Authorities) 2015. 2. Section 1, Annual Governance Statement. 3. Section 2, Accounting Statement; 4. The Internal Auditor's Report. 5. Explanation of variances. 6. The dates for the exercise of the Public Rights for 2023/24 accounts are 10th June 2024 -19th July 2024.
13.	<p>To review and approve the following documents:</p> <ol style="list-style-type: none"> 1. Asset Register 2024-25. 2. Standing Orders. 3. Authority delegated to the Clerk in terms of LGA1972 Section 101. 4. Financial Regulations. 5. Finance Committee's Terms of Reference.
14.	<p>To review the following Policies:</p> <ol style="list-style-type: none"> 1. FOI Requests and Publication Scheme. 2. FOI Complaints Procedure. 3. Recording of Council Meetings. 4. Press & Media Policy.
15.	To receive the Police Representative's Update.
16.	To receive an update on changing to a '.gov.uk domain'.
17.	To receive an update on the insurance claim for Lamp post 1.
18.	To discuss the potential refurbishment of the Noticeboard on the Village Hall.
19.	To review the insurance premium for 2024-25.
20.	Correspondence.
21.	Date of next full meeting of the Parish Council will be held at 6.30pm on Monday 10th June 2024.

Addendum A: April Payments (Item 7.3)

Payments were made using the listed powers

Payee	Amount	Reason for Payment	Method	Powers
NCALC	£575.91	Subscription, audit fee and ICO Officer fee	BACS	LGA 1972 s143
ACRE	£42.00	Subscription	BACS	LGA1972 s143
HGM (Luke Costello)	£264.00	Mowing Inv.524	BACS	HA1980 s96 (4)

Payments for approval to be paid in May

Payee	Amount	Reason for Payment	Method	Powers
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HGM (Luke Costello)	£264.00	Mowing Inv.548	BACS	HA1980 s96 (4)
ICO	£35.00	Data Protection Office Fee	DD	Data Protection Reg. 2018 s31
Leatherlands	£816.00	Plough Bench Refurbishment	BACS	LGA 1972 s111
Outdoor Learning Centre	£400.00	50 th Anniversary Celebrations	BACS	LGA1972 s144
Everdon Village Hall	£400.00	50 th Anniversary Celebrations	BACS	LGA1972 s144

Signed by: Ruth Scott

Clerk / Responsible Financial Officer
Everdon Parish Council
Issued: 7/05/2024