

# EVERDON PARISH COUNCIL

Clerk: Mrs Ruth Scott

Chairman: Cllr. Kevin Nichols

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Towcester

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## Notice for Council Members:

You are hereby summoned to attend the full meeting of Everdon Parish Council.

Venue: Village Hall, High Street, Everdon on Monday 10<sup>th</sup> June 2024.

Time: At 6:30pm for the purpose of transacting the following business:

**Members of the public and press are invited to attend and may address the Council at its Open Forum.**

## Agenda

1.	Welcome.
2.	To consider requests for dispensation from members of the Council.
3.	<b>Public Open Forum</b> In terms of paragraphs 3d to 3k of our Standing Orders (available on the Council's website), a member of the public is entitled to speak only once on agenda items, for no longer than 3 minutes. The total period of time for public participation, which is at the Chairman's discretion, shall not exceed 10 minutes.
4.	To approve apologies for absence.
5.	To receive Members' Declarations of Interest for items on the agenda.
6.	To approve the minutes of the Meeting of the Parish Council held on Monday 13 <sup>th</sup> May 2024.
7.	<b>Finance:</b> To review and approve the following documents: <ol style="list-style-type: none"><li>1. May 2024 Bank reconciliation</li><li>2. May 2024 Receipts &amp; Payments</li><li>3. Payments listed in Addendum A below</li><li>4. To receive an update on the Nat West Bank Account.</li><li>5. To discuss and review the new Financial Regulations.</li></ol>
8.	To review and approve the Policies: <ol style="list-style-type: none"><li>1. Internal Audit Plan</li><li>2. Review Effectiveness of Internal Audit</li><li>3. Risk Assessment – including Financial Control</li><li>4. GDPR Data Protection Policies:<ul style="list-style-type: none"><li>• Data Protection Policy</li><li>• Records Retention Policy</li><li>• Data Breach Policy</li><li>• Subject Access Request Procedure</li><li>• Councillors Security Compliance checklist.</li></ul></li></ol>
9.	<b>Planning:</b> To discuss current Planning Applications – see website for full details. To discuss retrospective application 2024/2576/FULL 1 The Green. To receive an update from the Clerk on the planning Meeting on the Local Plan on 16 <sup>th</sup> May.

10.	To elect the Police Representative Liaison for 2024-25.
11.	To receive the Police Representative's Update.
12.	To discuss the appropriate method of responding to requests from The Clerk outside meeting dates.
13.	To receive an update on Lamp Post 1.
14.	Correspondence.
15.	<b>Date of next meeting – The next meeting of the Parish Council will be held at 6.30pm on Monday 8<sup>th</sup> July 2024.</b>

Addendum A: May Payments (Item 7.3)

**Payments were made using the listed powers**

Payee	Amount	Reason for Payment	Method	Powers
HGM (Luke Costello)	£264.00	Mowing Inv.548	BACS	HA1980 s96 (4)
ICO	£35.00	Data Protection Office	DD	Data Protection Reg. 2018 s31
Leatherlands	£816.00	Plough Bench Refurbishment	BACS	LGA 1972 s111
Outdoor Learning Centre	£400.00	50 <sup>th</sup> Anniversary Celebrations Invoice 424002132785	BACS	LGA1972 s144
Zurich Insurance	£485.49	Annual Insurance Premium (Item 19)	BACS	LGA1972 s111
Yu Energy	£42.89	Streetlighting	DD	Parish Council Act 1957 s3
Balfour Beatty	£544.48	Repair to Streetlighting (Insurance Claim) (Item 17)	BACS	Parish Council Act 1957 s3
National Grid	£464.24	Repair to Streetlighting (Insurance Claim Item 17)	<i>BACS</i>	Parish Council Act 1957 s3
Everdon Village Hall	£400.00	50 <sup>th</sup> Anniversary Celebrations	BACS	LGA1972 s144
HGM (Luke Costello)	£264.00	Mowing Inv. 576	BACS	HA1980 s96 (4)

**Payments for approval to be paid in June**

Payee	Amount	Reason for Payment	Method	Powers
St. Mary's Church	£500.00	Grant Payment	BACS	GPoC
Yu Energy	£41.17	Streetlighting	BACS	Parish Council Act 1957 s3

Netwise	£12.00	Switch to .gov.uk domain.	BACS	LGA1972 s143
Netwise	£50.14	Upgrade to email accounts (pro rata to October)	BACS	LGA1972 s143

Signed by: *Ruth Scott*

Clerk / Responsible Financial Officer -Everdon Parish Council

Issued: **04/06/2024**