

Everdon Parish Council

Minutes of the Full Meeting of the Parish Council

Held on 10th June 2024 at 6:30pm in the Village Hall, High Street Everdon.

Present:

Councillors Kevin Nichols (Chairman), Shaen Linfoot, Keith Wilkins, Peter Bowman, Ron Flounders and David Osborne

In attendance: Ruth Scott (Clerk/RFO)

Minutes

1.	The Chairman welcomed everyone to the meeting and thanked them for attending.
2.	Requests for dispensation – none.
3.	Public Open Forum – Councillor Frost attended the meeting and gave advice on Item 9.
4.	Apologies – It was RESOLVED to approve the absence of Councillors Willits and Cooper (Personal).
5.	Declarations of Interest – None.
6.	It was RESOLVED to approve the minutes of the meeting of the Parish Council held on Monday 13 th May 2024.
7.	Finance: It was RESOLVED to approve the following: <ol style="list-style-type: none">1. May 2024 Bank reconciliation.2. May 2024 Receipts & Payments.3. Payments listed in Addendum A below.4. Despite written authorisation from the mandated Councillors there are issues with closing the Nat West Bank Account. Councillor Flounders and Osborne are following the 'online' route to try and close the account.5. The new Financial Regulations were discussed and it was RESOLVED to adopt them. Amendments to other affected policies will be reviewed at the July meeting.
8.	The Policies below were reviewed and approved: <ol style="list-style-type: none">1. Internal Audit Plan2. Review Effectiveness of Internal Audit3. Risk Assessment – including Financial Control4. GDPR Data Protection Policies:<ul style="list-style-type: none">• Data Protection Policy• Records Retention Policy• Data Breach Policy• Subject Access Request Procedure• Councillors Security Compliance checklist

9.	<p>Planning:</p> <p>The retrospective application 2024/2576/FULL for 1 The Green was discussed and it was RESOLVED to ask the Planning Department to 'call in' the application:</p> <p>It has come to the PC's attention that the applicant is employed by a company associated to West Northants Council and Councillor Frost believed that such applications should automatically be 'called in' to Planning Committee by WNC.</p> <p>The Parish Council did not receive formal notification of the application and are concerned that due process is not being followed on a retrospective application in a conservation area. The Parish Council has strong objections to the extension on the grounds of:</p> <ul style="list-style-type: none"> • the application drawings do not have dimensions on them, therefore making it difficult to assess the size of the extension. On physical inspection, the new construction is larger than the previous one both in height and depth. • the previous structure had a pitched, slate roof in keeping with the style of the other properties in this conservation area. Previous applications in the area have been refused on such issues. The new flat 'felt' roof with skylight atrium is not in keeping with the other cottages and does not seem to follow the conservation guidance in the CAAMP. • there are concerns that building regulations need to be checked on the access to sewage and drains as this affects the adjacent properties. Previously these were located close to the outer wall and the new construction has been built over it. • although the extension is to the rear of the property it can be seen from a nearby footpath. <p>ACTION: The Clerk to post these comments on the Planning portal, email Planning Enforcement and the designated Planning Officer to ask for the retrospective application 2024/2576/FULL to be 'called in' to Committee.</p>
10.	It was RESOLVED to re-elect Councillor Willits as the Police Representative.
11.	<p>The Police Representative's report stated that Danielle Stone was elected to be the Northamptonshire Police, Fire and Crime Commissioner.</p> <p>Locally there have been thefts of GPS Domes in rural locations, a vehicle was stolen from Weedon on Saturday 25th May and a house in Newnham was broken into on 15th May.</p>
12.	It was RESOLVED to ensure all Councillors are copied in on all email comments and feedback when using the Clerk's delegated powers for planning applications to ensure the level of debate and discussion at meetings are duplicated online.
13.	<p>The Clerk ordered the replacement lamp post on 14th May and Forde and McHugh anticipate delivery of this within a week and will schedule for the works to be completed - it is hoped this will happen by the end of June.</p> <p>Councillor Cooper will report back on the replacement SID machine at the Parish Council meeting in July.</p>
14.	<p>Correspondence: The Clerk stated that the correct channel to inform the Clerk of issues in the village or requests to undertake work is via email, whilst being succinct and explicit on the contents, with all Councillors to be copied in.</p>

15.	The meeting closed at 7.15pm. The next meeting of the Parish Council will be held at 6:30pm on Monday 8th July 2024.
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Addendum A: May Payments (Item 7.3)

Payments were made using the listed powers

Payee	Amount	Reason for Payment	Method	Powers
HGM (Luke Costello)	£264.00	Mowing Inv.548	BACS	HA1980 s96 (4)
ICO	£35.00	Data Protection Office Fee	DD	Data Protection Reg. 2018 s31
Leatherlands	£816.00	Plough Bench Refurbishment	BACS	LGA 1972 s111
Outdoor Learning Centre	£400.00	50 th Anniversary Celebrations Invoice 424002132785	BACS	LGA1972 s144
Zurich Insurance	£485.49	Annual Insurance Premium (Item 19)	BACS	LGA1972 s111
Yu Energy	£42.89	Streetlighting	DD	Parish Council Act 1957 s3
Balfour Beatty	£544.48	Repair to Streetlighting (Insurance Claim) (Item 17)	BACS	Parish Council Act 1957 s3
National Grid	£464.24	Repair to Streetlighting (Insurance Claim) (Item 17)	BACS	Parish Council Act 1957 s3
Everdon Village Hall	£400.00	50 th Anniversary Celebrations	BACS	LGA1972 s144
HGM (Luke Costello)	£264.00	Mowing Inv. 576	BACS	HA1980 s96 (4)

Payments for approval to be paid in June

Payee	Amount	Reason for Payment	Method	Powers
St. Mary's Church	£500.00	Grant Payment	BACS	GPoC
Yu Energy	£41.17	Streetlighting	BACS	Parish Council Act 1957 s3
Netwise	£12.00	Switch to .gov.uk domain.	BACS	LGA1972 s143
Netwise	£50.14	Upgrade to email accounts (pro rata to October)	BACS	LGA1972 s143